Tender for “Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)"

Single Stage Two Bid

Tender No.: DLI/CON/FIN/699

Dated: 21st May 2020

Last date for submission: 4th June 2020.
NOTICE INVITING TENDER (NIT) - Single Stage Two Bid

Sealed Tenders are invited for the following Job/ services in Engineering Projects (India) Ltd. (EPIL).

Name of Job/Services: Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)

NIT No: DLI/CON/FIN/699

Earnest Money Deposit: Rs. 20000/- (refundable)
Tender Fees: 2360/- including 18% GST

The above shall be in form of Demand Draft from any nationalized Bank in favor of “Engineering Projects (India) Ltd. payable at New Delhi.

DATE OF SUBMISSION & OPENING OF TENDER

Last date and time for submission of Tender: 14:00 Hrs. on 04th June 2020
Date and Time of opening Technical Bid: 14:30 Hrs. on 04th June 2020
Date and Time of opening Price Bid: Successful Technical Bidders will be informed Separately.

Venue for opening of Tender: Engineering Projects (India) Ltd. (EPIL)
Corporate office, Core-3, Scope Complex,
Lodhi Road-New Delhi-110003

The envelope mentioning the subject tender no consisting of Technical Bid, Price Bid enveloped sealed separately shall be dropped in the Tender Box placed at the Engineering Projects (India)Ltd. (EPIL), Ground floor, Corporate office, Core-3, Scope Complex, Lodhi Road-New Delhi-110003.

The details of the tender document are available in EPIL’s website:
The corrigendum / addendum to this tender, if any, shall also be uploaded on the above websites.

*_____________*
TENDER DOCUMENT FOR

Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)

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Note: This tender document contains 21 numbers of pages.
1. Notice Inviting Tender:

Subject: Appointment of Professional Consultant for Implementation of India Accounting Standards (Ind AS)

Dear Sirs,

Engineering Projects (India) Ltd. (EPIL), is Govt. Of India CPSE-company under the aegis of Ministry of Heavy Industries and Public Enterprise. EPIL has over 49 years of operational experience which gives it a huge advantage over its competitors. It has shown consistent growth over the years. It has a talent pool of over 300 employees. EPI has been able to foster collaboration with proficient associates to build economies of scale. Further it has executed a large scale civil engineering and infrastructure projects such as roads, bridges, highways, institutional buildings, border management and most of them have been executed in challenging environments facing in hospitable terrain civil wars, insurgency and political turmoil. EPI was one of the first construction company in India to establish footprints in the Middle East EPI has the rare distinction of having worked for almost all power utility and steel plants both in Public sector as well as in the private sector. It has a huge presence in health sectors as well. EPI has been pioneer in project exports and opened up avenues for other Indian contracting companies. Slowdown in Pvt Investments offers an opportune occasion for Public sectors like EPIL to offer its proficiency in construction to breach the infrastructure deficient in the country.

Except the last year ended 31st March 2019, EPI had not incurred any losses in past and always the profit making company since its inception. Further the last year ended 31st March 2019, it incurred a loss amounting to Rs. 29.62 crore PBT and Rs. 33.00 crore PAT due to the provisioning and revision in cost sheet of the projects. Whereas in the current year to be ending on 31st March 2020, company is expecting the positive and not envisaging any loss in current year ending 31st March 2020 and also in year ending 31st March 2021.

The Regional Offices including Overseas Branch offices as well as the Corporate Office are maintaining books of accounts at their respective locations. They are preparing financial statements independently which are audited by separate Branch statutory auditors appointed by C&AG. The audited financial statements of Regional Offices are consolidated at Corporate Office for Standalone Financial Statements of the Company. The Standalone and Consolidated Financial Statement for Regional Offices, Overseas Branches, JV’s & Subsidiaries are prepared as per requirement of Companies Act 2013 and other applicable statutes.

The details of the Company are available on website http://www.engineeringprojects.com & CPP Portal.

Engineering Projects (India) Ltd. (EPIL) invites offers in Single Stage Two Bid system for Appointment of Professional consultant for Implementation of Indian Accounting Standards (Ind AS) in its Head office, Regional Offices, Overseas Branch offices and subsidiary Companies. Bidders are requested to submit their offers as per the tender document.

For the purpose of implementation professional consultants shall depute minimum two experienced representatives at the place of implementation on continuous basis till the completion of the assignment. Additional representative may be placed as per the requirement of the timely implementation this form part of the scope of the implementation.
2. Salient features of bidding document:

<table>
<thead>
<tr>
<th>Bidding document on website</th>
<th>From 21st May 2020 to 04th Jun 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last date and time of submission of Bids</td>
<td>14:00 Hrs. on 04th Jun 2020</td>
</tr>
<tr>
<td>Mode of submission-Technical Bid and Price Bid</td>
<td>Offline</td>
</tr>
<tr>
<td>Opening of Technical bids</td>
<td>14:30 Hrs. on 04th Jun 2020</td>
</tr>
<tr>
<td>Opening of Price Bid</td>
<td>Successful Technical Bidders will be informed separately.</td>
</tr>
</tbody>
</table>

3. Scope of Work:

<table>
<thead>
<tr>
<th>SCOPE OF WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Preparation of detailed road map on Ind AS implementation</td>
</tr>
<tr>
<td>a) Identification of differences between the current accounting policies, systems and practices of the Company and the requirements of notified Ind AS and implement necessary modification/additions during the course of implementation.</td>
</tr>
<tr>
<td>b) Preparation of approach paper on the changes required in the accounting policies, systems and practices. Accordingly drafting and finalization of Ind AS accounting policies, procedures and manuals.</td>
</tr>
<tr>
<td>c) The Consultant to give a detail presentation of the changes required implementation road map and the key areas of attention to the management including likely impact of Ind AS on financial as well as non-financial matters. The guidelines on all Ind AS as applicable, the significant accounting policies, the presentation structure of financial statements and grouping of account codes with corresponding addition / modification on account codes in existing Accounting System and suggest all other changes to make it Ind AS compliant. The Consultant need to review our practice with reference to Fixed Assets (componentization, useful life and residual value) and Depreciation and suggest any changes to make it transparent Ind AS compliant. It will be assisted by respective Finance office.</td>
</tr>
<tr>
<td>d) Consultant will provide all other related clarifications/ guidance, inputs etc. as and when required, for smooth implementation of Ind AS in Engineering Projects (India) Ltd. (EPIL). In executing the above work the consultant may be required to visit our Regional Offices, Overseas Branch offices and subsidiary Companies and other offices for discussions or training etc.</td>
</tr>
</tbody>
</table>

2 Conversion/Preparation of Ind AS compliant financial Statements:

<table>
<thead>
<tr>
<th>Conversion/Preparation of Ind AS compliant financial Statements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Conversion of Ind AS compliant standalone and consolidated opening balance sheet as at 01-04-2019 and related reconciliation statements and disclosure requirements under Ind AS and statutory audit as well as CAG Audit thereof.</td>
</tr>
<tr>
<td>b) Conversion of standalone and consolidated financial statements for the year ending March 31, 2020 and related reconciliation statements and disclosure requirements under Ind AS and statutory audit as well as CAG Audit thereof. The Consultant would also be required to give a certificate towards Ind AS compliant financial statements.</td>
</tr>
</tbody>
</table>
c) Preparation of Ind AS compliant standalone financial results for 2020-21. Also, preparation of Ind AS compliant standalone and consolidated annual financial statements for the year ending March 31, 2021 and related reconciliation statements, if any, and disclosure requirements under Ind AS and statutory audit as well as CAG Audit thereof. The Consultant would also be required to give a certificate towards Ind AS compliant financial statements.

d) For the purpose of Consolidated financial statements the consultant would be required to advice, help, and devise any template for collection of data from Subsidiary / JVs/Associates to ensure consolidation as per Ind AS requirements.

3 Post implementation Assistance:
The Consultant shall provide necessary support for implementation of any changes required due to amendment/changes in Ind AS/Companies Act 2013, till adoption of accounts in the AGM for FY 2020-21 and compliance of any queries raised, if any, in the AGM.

4 Training:
The training will cover 15 days comprehensive training to core team of around 20 staffs on Ind AS. The consultant should provide training material/ brochures to each participant during training and a soft copy of the same should also be provided for further use.

4. Pre-Qualifying Requirements (PQR):
The offer shall be considered only from Indian, Technically competent, experienced and financially sound Accounting/Consulting firms or Companies who meet the following pre-qualification requirements.

   a) The Bidder should have been registered in India and should have minimum 5 years of existence in the field of accounting and audit services either individually or together with networked firms / affiliates, experience with PSU’s involved in construction industry is preferred.

   b) The bidder should have at least two qualified professionals with CA and /or CPA qualification along with experience of preparation / conversion / implementation / auditing of financial statements under IFRS / IAS/ Ind AS. CVs of staff having these qualifications and experience need to be provided. The same staff is required to be deputed for the work.

   c) The bidder should have completed or in the process of completion of at least one job in respect of auditing of financial statement under IFRS / IAS / Ind AS of any Company, preferably of PSU involved in construction industry during the relevant period of job.

   d) The bidder should have requisite infrastructure and manpower to handle / implement the project. The bidder should have an office in New Delhi/NCR. Address of offices along with the name, address and contact number of official to be given as per form given in Proposal Forms.

   e) The bidding entity / any partner / Director of the entity should not have been convicted in any disciplinary proceedings / criminal case by regulatory authority (ies) / court in connection with professional work. The bidding entity / any partner / Director of the entity should not be disqualified for appointment under the applicable statutory laws Bidder should not be on negative list / black listed by any PSU or Govt. Department, preferably should be in the panel.

Bidder to submit an undertaking in this respect as per relevant form given in Proposal Forms.
5. **General terms and conditions:**

a) Bidder shall, as part of their bid, submit a written Authorization Letter as per specified Form in tender from Partner/Director of Bidding firm/consulting Company if the signatory is other than Partner/Director.

b) Bidder shall not be under liquidation, court receivership or similar proceedings.

c) Bidding documents shall at all times remain the exclusive property of the ENGINEERING PROJECTS (India) LTD. (EPIL).

d) Bidder may note that Bid shall be submitted on the basis of “ZERO DEVIATION” and shall be in full compliance to the requirements of Bidding Document, failing which bid may be considered as nonresponsive and may be liable for rejection.

e) ENGINEERING PROJECTS (India) LTD. (EPIL) shall not be responsible for any expense incurred by bidders in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during the bidding process.

f) ENGINEERING PROJECTS (India) LTD. (EPIL) reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of contract without assigning any reason whatsoever, without thereby incurring any liability to the affected Bidder or Bidders or without any obligation to inform the affected Bidder or Bidders of the grounds or the reasons for the said action.

g) Canvassing in any form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.

h) In case any bidder is found to be involved in cartel formation, his bid will not be considered for evaluation / placement of order. Such Bidder will be debarred from bidding in future.

i) The Consultant shall not enter into sub-contract, transfer or assign the contract or any part thereof to any other person / firm / consulting Company/organization.

j) The Bidder shall quote in Indian Rupees.

k) The Bidder is expected to examine the Bidding Document, including all instructions, forms, terms and specifications in the Bidding Document. Failure to furnish all information required as per the Bidding Document may result in the rejection of the Bid.

l) Clarification, if any, in respect of this tender can be obtained through Email: contracts@engineeringprojects.com. The responses to Bidder’s queries/clarifications raised will be furnished as expeditiously as possible. Any modification of the Bidding Document, which may become necessary as a result of the Bidders query, shall be uploaded in the above mentioned websites through the issue of an Addendum/Amendment.

6. **Making and submission of bids:**

All documents of the bid shall be signed by the Partner/ Director/ Authorized Person having valid authorization letter at the time of bid submission. Any consequences resulting due to such signing shall be binding on the Bidder. The Bidder shall submit Technical & Price Bid in two parts as per details below:
PART - I: Technical Bid

PART - II: Price Bid

A) PART- I : Technical Bid

a) Technical Bid shall be submitted in physical mode only. The envelope containing the Technical Bid shall be super scribed with “Technical Bid for Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)” and shall be dropped only in the Tender Box placed at reception of EPIL. If the envelope is not dropped in tender box properly sealed and marked, EPIL will assume no responsibility for the misplacement or premature opening of the bid.

b) Bid documents containing the following must be bound, indexed, completely page numbered and arranged in the order:

i. Covering letter of Bid on Bidder’s letter head as per Form G.

ii. Index of the Bidding Document and subsequent Amendments / Addendums to the Bidding Document duly signed and stamped by the Bidder in token of having received and read all parts of the Bidding Document having accepted and considered the same in preparing and submitting the Bid.

iii. Authorization Letter, wherever applicable, in favor of signatory (ies) of the bid as per Form H.

iv. Documents / information relating to experience of Consulting Firm in audit/implementation of IFRS to be submitted as per Form A.

v. Documents / information relating to relevant qualification of professionals to be submitted as per Form B.

vi. Declaration & compliance to Bid requirement as per Form-C.

vii. Bidders General Information as per Form-D. In case Bidder is a partnership firm, certified copy of the partnership deed/Registration Certificate. In case of consulting Company (whether private or public), certified copy of the ‘Certificate of Incorporation’ together with certified Memorandum/ Articles of Association.

viii. Bidder’s Bank Account details as per E-payment as per Form E

ix. Any other information required in the Bidding Documents or considered relevant by the bidder.

x. Affidavit to Bid requirement as per Form-I.

ix. All documents furnished by the Bidder as per the requirement of Technical Bid Evaluation Criteria shall be signed and stamped by the bidder or authorized signatory of bidder.
B) PART - II - PRICE BID

i. The Price Bid shall also be submitted in **physical mode only**. The envelope containing the Price Bid shall be super scribed with “Price Bid for Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)” and shall be dropped **only in the Tender Box** placed at reception of EPI.

ii. For more details bidders may refer to ENGINEERING PROJECTS (India) LTD. (EPIL) portal [http://www.engineeringprojects.com/](http://www.engineeringprojects.com/) For any further assistance on bidding process, bidders may contact through Email: contracts@engineeringprojects.com.

iii. No stipulation, deviation, terms & conditions, presumption, basis etc. shall be stipulated in the price bid. Any conditions, if stipulated, shall be treated as null and void and shall render the bid liable for rejection.

iv. Unless stated otherwise in the Bidding Documents, the Contract shall be for the total works as described in Bidding Document.

v. Bidder shall quote the lump sum price after careful analysis of cost involved for the performance of the complete work considering all parts of the Bidding Document.

vi. The quoted Price shall be deemed to be all inclusive (including GST) till the completion of the work. It is clearly understood that ENGINEERING PROJECTS (India) LTD. (EPIL) will not have any additional liability towards payment of any Taxes & Duties on total quoted price.

vii. Alternative or conditional bids shall not be considered.

viii. Prices quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract and will not be subject to variation on any account.

ix. Price shall be quoted in figures as well as in words. If some discrepancies are found between the price given in words and figures, the price quoted in words shall be taken as correct.

7. **Bid Validity:**

i) Bid submitted by Bidder shall remain valid for a minimum period of 90 days from the date of opening of Price Bid (Part-II). Bidders shall not be entitled during the said period of 90 days, without the consent in writing of the ENGINEERING PROJECTS (India) LTD. (EPIL), to revoke or cancel their Bid or to vary the Bid given or any term thereof.

ii) ENGINEERING PROJECTS (India)LTD. (EPIL) may solicit the Bidders consent to an extension of the period of validity of bid. The requests and the responses shall be made in writing. However, Bidders agreeing to the request for extension of validity of bid will not be permitted to modify the bid.
8. Bid opening:

a) ENGINEERING PROJECTS (India) LTD. (EPIL) will open the technical bids in the presence of Bidders’ designated representatives at date & time as stipulated in “Salient features of Bidding Document”. The Bidder’s representatives who are present shall sign bid-opening statement evidencing their attendance.

b) Bidder’s names and any other such details as ENGINEERING PROJECTS (India) LTD. (EPIL) may consider appropriate will be announced by ENGINEERING PROJECTS (India) LTD. (EPIL).

c) Price bid of only those bidders whose bids are determined to be technically qualified shall be opened. Bidders selected for opening of their price bids shall be informed about the date of price bid opening. Bidders may depute their authorized representative to attend the opening. During price bid opening total price as quoted by the bidders shall be read out.

9. Evaluation of Technical bids:

a) The ENGINEERING PROJECTS (India) LTD. (EPIL) will determine whether each of the bids conforms to the terms, conditions and specification of the Bidding Documents without material deviation and is complete with regard to submission of required documents. A material deviation is one which affects in any substantial way the scope, quality or performance of the works, or which limits in any substantial way, inconsistent with the Bidding Document, the ENGINEERING PROJECTS (India) LTD. (EPIL)’s rights or the Bidder’s obligations as envisaged in the Bidding Document, and the rectification of which deviation or reservation would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids.

b) No stipulation, deviation, terms & conditions, presumption, basis etc. shall be stipulated in the bid. Any conditions, if stipulated, shall be treated as null and void and may render the bid liable for rejection.

c) ENGINEERING PROJECTS (India) LTD. (EPIL), if necessary, will obtain clarifications on the Bid by requesting for such information / clarifications from any or all Bidders, either in writing or through personal contact. All responses shall be in writing, and no change in the price or substance of the bid shall be permitted unless specifically sought by ENGINEERING PROJECTS (India) LTD. (EPIL).

d) ENGINEERING PROJECTS (India)LTD. (EPIL) reserve the right to assess Bidder’s capability and capacity to execute the work using in-house information including taking into account other aspects such as concurrent commitments, past performance etc.

e) Technical Evaluation of the bidders as done by Engineering Projects (India) Ltd. (EPIL) shall be full and final for determining the price bid evaluation.

10. Price Bid Evaluation:

Bidder quoting lowest and adhering to tender stipulations shall be recognized as L-1 and further price negotiation, if required shall be done on the discretion of EPIL.
11. Notification of award:

Engineering Projects (India) Ltd. (EPIL) will issue the Letter of Intent (LOI) to the successful Bidder and communicate the same through Courier/Fax/email as per details given by Bidder. The said communication will constitute the formation of a Contract until the formal agreement has been signed.

12. Agreement:

a) The successful Bidder shall execute a formal agreement with Engineering Projects (India) Ltd. (EPIL) within specified period from the date of issue of Letter of Intent (LOI) on a non-judicial stamp paper of value of Rs. 100/-.

b) The following documents shall be integral part of agreement:

i. Original Bidding Document along with its enclosures including any Amendment /Corrigendum to original Bidding Document.

ii. Letter of Intent (LOI) along with enclosures attached therewith, if any.

13. Time Schedule and Terms of Payment:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Scope of Work as per Para 3</th>
<th>Target:</th>
<th>Terms of Payment: % of price quoted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Preparation of detailed road map on Ind AS implementation; Identification of differences between Indian GAAP and IND AS; and Assist in Review and Preparation of Guidelines/policies based on Ind AS</td>
<td>Within 10 days from the date of Award</td>
<td>NIL</td>
</tr>
<tr>
<td>2.</td>
<td>Opening Balance Sheet as on 01.04.2019 and Conversion of annual financial statements of 2019-20.</td>
<td>Within 45 Days From the date of award.</td>
<td>25% of the fee on acceptance of work completion by EPIL.</td>
</tr>
<tr>
<td>3.</td>
<td>Preparation of Ind AS compliant Standalone Financial results during the year on quarterly basis for 2020-21</td>
<td>Within 10 days of completion of Ind AS compliant Standalone Financial results on quarterly basis.</td>
<td>5% of the fee on acceptance of work completion by Engineering Projects (India) Ltd. (EPIL). (Total 20%)</td>
</tr>
<tr>
<td>4.</td>
<td>Preparation of Standalone and Consolidated Financial Statements for the year ending March, 31st 2021 and related reconciliation statements, if any, and disclosure requirements under Ind AS and audit thereof.</td>
<td>a) Within 15 days from the date of completion (signing of the audit report) for Standalone and Consolidated Financial Statements for the year ending March, 31st 2021.</td>
<td>For a) 25% of the fee on acceptance of work completion by Engineering Projects (India) Ltd. (EPIL).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b) Within 15 days from the date of completion of Supplementary Audit by CAG for Standalone and Consolidated Financial Statements for the year ending March, 31st 2021.</td>
<td>For b) 15% of the fee on acceptance of work completion by Engineering Projects (India) Ltd. (EPIL).</td>
</tr>
</tbody>
</table>
1. While making the payments any applicable statutory deductions will be made by ENGINEERING PROJECTS (India) LTD. (EPIL).

2. All travel, stay, out of pocket expenses & other incidental charges/ arrangements shall be made by bidder itself.
Proposal Forms: Form A

Relevant experience of Consulting Firm in implementation/audit of IFRS or in the process of implementing Ind AS:

<table>
<thead>
<tr>
<th>SI. No.</th>
<th>Name of the client</th>
<th>Location of the client</th>
<th>Scope of work</th>
<th>Project Period</th>
<th>Turnover of client (Rs crore)</th>
</tr>
</thead>
</table>

Note: Bidder to submit copies of the work orders & completion certificate from client for the referred assignments
Form B: Details of Qualified Professionals of the firm

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name &amp; Designation</th>
<th>Qualification</th>
<th>Total No. of years of experience</th>
<th>Relevant Experience in IFRS / Ind AS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:

1. Bidders are required to furnish the complete and correct information required for evaluation of their bids. If any information furnished is found to be false/misleading/incomplete, the same shall be considered as adequate ground for rejection of the bids.

2. Bidders are required to furnish only those credentials in the above prescribed format for which documentary evidence is available with them. ENGINEERING PROJECTS (India) LTD. (EPIL) reserves the right to seek additional information or ask for supporting documents from Bidders for verifying/evaluating their credentials whenever required.
Form C: Undertaking

We hereby confirmed that all the documents submitted in this tender are authentic, genuine, copies of their originals and have been issued by the issuing authority mentioned above and no part of the document(s) / information is false, forged or fabricated.

We hereby confirm that our Bid complies with the total technical-commercial requirements/ terms and conditions of the Bidding Document and subsequent addendum/corrigendum (if any), issued by ENGINEERING PROJECTS (India) LTD. (EPIL), without any deviation/ exception/ comments/ assumptions.

We also confirm that we have quoted the prices without any condition and deviation.

We further confirm that terms and conditions if any, mentioned in our bid (Technical as well as Price) shall not be recognized and shall be treated as null and void.

We hereby confirm that we are not under any 'liquidation', any 'court receivership' or similar proceedings and 'bankruptcy'.

We hereby confirm that any partner / Director of the entity have not been convicted in any disciplinary proceedings / criminal case by regulatory authority (ies) / court in connection with professional work.

We further confirm that, we have not been in negative list / blacklisted by any Public Sector Undertaking / Government Organization / ENGINEERING PROJECTS (India) LTD. (EPIL).

We also confirm that the contents of this Tender have not been modified or altered by us. We agree that if any noticed in future, our Bid may be rejected / terminated.

We hereby confirm that we have gone through and understood the Bidding Document and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

We further confirm that we have quoted our prices in physical mode. We confirm that rate quoted by us includes price for all services as mentioned in the Bidding Document.

Stamp and signature of bidder: __________________________

Name of bidder: __________________________

NOTE: To be stamped and signed by the authorized signatory on letterhead of bidder.
Form-D

Bidder’s general information

1 Bidder Name:_____________________________________________

2 Date of registration / incorporation and number of years of operation:_____________________________________________

3 Address of registered office:______________________________________________________________

4 Address of Local Office in New Delhi/NCR: ________________________________________________________

5 Telephone No. _____________________________________________

6 E-mail address ______________________________________________

7 Website ____________________________________________________

8 Fax number __________________________________________________

9 ICAI firm registration number and/or CIN No. of consulting Company/ISO registration no. (if any) ________________________________

10 C&AG Empanelment number: _________________________________

11 Service tax registration number ________________________________

12 Permanent Account Number ____________________________________

Stamp and signature of bidder: _________________________________

Name of authorized person: _________________________________

Note: The self attested copies of documents at Sl. No. 2, 9, 11 and 12 to be attached.
Form –E

E-Payment Form
Bank account particulars

1 Bidder’s name

2 Address of bidder

3 Particular of bank account
   • Name of the bank
   • Branch code
   • Address of the bank branch
   • Type of account (SB, Current, Credit)
   • Account number
   • Bank’s IFSC code for RTGS/NEFT

I hereby declare that the particulars given above are correct and complete and accord our consent for receiving payment through electronic mechanism. I also undertake to intimate the changes, if any, in bank account details in future and ENGINEERING PROJECTS (India) LTD. (EPIL) will not be held responsible for non-payment / delay due to above change in bank details and also due to technical reasons beyond its control.

(_______________________)

Signature of the authorized signatory (ies) &
Designation

Place:
Date:

Official seal of the bidder
**Name of Job/services:** Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)

**Name of Organization:** ENGINEERING PROJECTS (India) LTD. (EPIL), Bangalore

**TENDER NO:** DLI/CON/FIN/699  
**Dated:** 21st May 2020

**Name of Bidder:**

<table>
<thead>
<tr>
<th>Description of Work</th>
<th>Unit</th>
<th>Amount (In Rs.)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lump sum price for job given at of point No.3 ‘Scope of Work’</td>
<td>Lump Sum</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Rs.</td>
<td></td>
</tr>
<tr>
<td><strong>Total Rs. in words:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:**

i. The above rates shall be all inclusive (including GST) only.

ii. All travel, stay, out of pocket expenses & other incidental charges/arrangements shall be made by bidder itself.

**Signature**

<table>
<thead>
<tr>
<th>Name of signatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation of signatory</td>
</tr>
<tr>
<td>Official seal</td>
</tr>
</tbody>
</table>
Form-G

(TO BE SUBMITTED ON BIDDER’S OWN LETTER HEAD)

Covering letter for submission of offers

From:

_______________________
_______________________

Our Ref: _______________________ Dated _______________________

SUBJECT: Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)

Dear Sir,

Please find herewith our offer in line with requirement of ENGINEERING PROJECTS (India) LTD. (EPIL) bidding document. We confirm that:

1 Offer is in complete compliance with technical as well as commercial requirements of Bidding Document and there is no technical or commercial deviation in the offer.

2 We understand that any technical or commercial deviation in the offer shall render our offer liable for rejection.

3 Our offer shall remain valid for a period of 90 Days from the date of opening of price bid.

We declare that the statement made and the information provided in our offer is true and correct in all respect. In case, it is found that the information/ documents provided by us are incorrect/ false, our application shall be rejected by ENGINEERING PROJECTS (India) LTD. (EPIL) without any reference to us.

Thanking you,

Yours sincerely,

(Signature of Authorized person) Full Name:

Designation:
Bidder’s official Seal:
Form-H

Letter of Authorization

(TO BE SUBMITTED ON BIDDER’S OWN LETTER HEAD)

To

Engineering Projects (India)Ltd. (EPIL)

SUBJECT: Appointment of Professional Consultant for Implementation of Indian Accounting Standards (Ind AS)

Dear Sir,

We ___________________________ hereby authorize following representative(s) to sign all bid documents / attend Technical / Price bid opening against your Bidding Document No. NIT No: DLI/CON/FIN/699 dated: 21st May 2020.

Name & Designation ___________________________

Signature ___________________________

We confirm that we shall be bound by all commitments made by aforementioned authorized representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of (Bidder)

NOTES:

a) This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder.

b) Not more than one person is permitted to attend technical and price bid opening.

c) Bidder’s authorized executive is required to carry this authority letter while attending the technical bid opening and price bid opening and submit the same to ENGINEERING PROJECTS (India) LTD. (EPIL). Representative should carry their id proof.
Form-I

AFFIDAVIT

(To be submitted by bidder on non-judicial stamp paper of Rs. 100/- (Rupees Hundred only) duly attested by Notary Public)

(To be submitted in Envelop-1 i.e. Technical bid)

Affidavit of Mr. ..............................................S/o......................................................
R/o..........................................................

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/Authorized signatory of M/s ........................................................
   Having its Head Office/Regd. Office at……………………………………………………………….

2. That the information/documents/Experience certificates submitted by M/s…………………………. along with
   the tender for ......................... (Name of work) To EPI are genuine, true and nothing has been concealed.

3. I shall have no objection in case EPI verifies them from issuing authority(ies). I shall also have no objection
   in providing the original copy of the document(s), in case EPI demand so for verification.

4. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be
   incorrect / false / fabricated, EPI at its discretion may disqualify / reject / terminate the bid/contract and
   also forfeit the EMD / All dues.

5. I shall have no objection in case EPI verifies any or all Bank Guarantee(s) under any of the clause(s) of
   Contract including those issued towards EMD and Performance Guarantee from the Zonal Branch /office
   issuing Bank and I/We shall have no right or claim on my submitted EMD before EPI receives said
   verification.

6. That the Bank Guarantee issued against the EMD issued by (name and address of the Bank) is genuine and
   if found at any stage to be incorrect / false / fabricated, EPI shall reject my bid, cancel pre-qualification and
   debar me from participating in any future tender for three years.

I,....................................., the Proprietor / Authorised signatory of M/s.......................................
do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has
been concealed there from .........................and that no part of it is false.

Verified at ................this..................day of....................

DEPONENT

ATTESTED BY (NOTARY PUBLIC)