ENGINEERING PROJECTS (INDIA) LIMITED
(A Govt. of India Enterprise)

INSTRUCTIONS TO TENDERERS

1.0 MODE OF SUBMISSION

The Tender is to be submitted in two separate sealed covers marked as under:

ENVELOPE-1 :-

This ENVELOPE shall contain the following:

i) Tender Fee

ii) Experience Certificates.

iii) Company Credentials

iv) Copies of PAN CARD, GST Registration & Income tax return for last 3 financial years.

v) Signed copy of NIT.

vi) Financial turnover of last three years duly certified by Chartered Accountant.

vii) Pre-Qualification Documents and Credentials as per clause NIT.

viii) Any other information as required to be submitted along-with the Tender.

This envelope shall be marked as:

ENVELOPE-1 “TECHNO-COMMERCIAL BID” FOR (Name of work as mentioned in “Notice Inviting Tender”)

NIT No. : ________________________________

DUE ON : ________________________________

FROM : (Name of the Contractor)

ENVELOPE – 2:-

This ENVELOPE shall contain only the PRICE-BID. This envelope shall be marked as:

ENVELOPE-2 : “PRICE-BID” FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : ________________________________

DUE ON : ________________________________

FROM : (Name of the Contractor)

ENVELOPE – 3

Both the envelopes / packets shall be individually sealed and kept in an outer envelope marked as :

TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : ________________________________

DUE ON : ________________________________

FROM : (Name of the Contractor)
The outer envelope shall be duly sealed and shall be delivered at place of submission of Tender by the date and time fixed for receipt of Tender as mentioned in “Notice Inviting Tender”. The Tenders received after the date and time of Tender receipt shall not be considered and shall be returned to the tenderer unopened. EPI shall not be responsible for any postal or other delays, whatsoever and tenderer should take care to ensure the submission of Tender at place of receipt of Tender by due date and time fixed for Tender receipt. **All the envelopes shall be addressed to the authority who has invited the Tender as mentioned in “Notice Inviting Tender”**.

1. First the Envelope-I of the tenderer shall be opened. Tenderers who un-conditionally accept the tender conditions, deposit the required PQ Documents is found suitable shall be considered for the opening of their Price Bid and Envelope-II of such tenderers shall only be opened. The Tenders not accompanied by requisite documents and PQ Documents are not found suitable, shall be rejected and such tenderer shall not be allowed to attend Price Bid opening i.e. opening of Envelope-II.

2. EPI reserves the right to reject any or all the Tenders in part or full without assigning any reason whatsoever thereof. EPI does not bind themselves to accept the lowest Tender. EPI reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The Contractor is bound to accept the portion of work as offered by EPI after split up at the quoted / negotiated rates.