NOTICE INVITING TENDER
NEW DELHI

Tender No. : DLI/CON/ITD/574                           Date : 14.06.2017
Last date of receipt of Tender : 28.06.2017 till 12.00PM
Date & Time for opening of Technical Bid : 28.06.2017 at 3.00PM

TENDER ENQUIRY IN TWO BID SYSTEM

Sealed tenders are invited in two separate covers as follows for items as per the
attached specifications.

1st Envelop : Technical Bid
2nd Envelop : Price Bid

Item: FSMA (Full Service Maintenance Agreement) for all services of 4 Nos.
Multifunction Printer Xerox 5019 and Annual Rate Contract (Supply & Installation)
for Consumables like Tray, Fuser Assembly and Main Motor Drive at EPI
Corporate Office, New Delhi.

Pre Qualification Criteria:

1. The competitive FSMA under the tender can be done only by the authorized service
provider of OEM. Letter of authorization from the manufacturer / parent company to
be enclosed.

2. Tenderer should have registration under Goods and Services Tax (GST).
Documentary proof to be enclosed.

3. Office: The provider should have office at Delhi/NCR.

4. Copy of PAN No. is to be enclosed.

1. Technical Bid:

Original Tender document copy signed and stamped by the bidder on each page
accepting tender terms and conditions.
Technical Specifications with terms and conditions of supply, deviation sheet along with
PQ document and un-priced copy of bid in DUPLICATE and EMD (Earnest Money
Deposit) in one sealed cover duly superscribed 'Technical Bid'.
2. Price Bid:
Price alone in both figures and words, as per price bid format at Annexure-III in the other sealed cover duly superscribed 'Price Bid'.

Each cover must be clearly marked with Title, Number and Date of the tender enquiry and last date of receipt of tender.

Tenderer shall clearly certify that the items quoted strictly confirm to the specifications, deviations if any, should be clearly indicated on a separate deviation sheet.

Tenders shall be accompanied by Earnest money deposit of ₹2000/- in the form of crossed Demand Draft/Pay Order in favour of 'Engineering Projects (India) Ltd.' payable at New Delhi. Tender not accompanied by Earnest Money Deposit are liable to be rejected.

The offer should be valid for a minimum period of three months from the last date of submission of Bids.

All bidders are required to enclose signed and stamped copy of General Purchase Conditions (GPC) as a token of acceptance along with Technical bid.

EPI reserves the right to accept or reject any or all tenders or to Annul this tender process and also the right to place orders for full or part quantities or distribute amongst various bidders without assigning any reason whatsoever.

Tenders to be addressed to: ED (Contracts)
Contracts Division
Engineering Projects (India) Ltd.
Corporate Office
Core – 3, Scope Complex
7, Lodhi Road
New Delhi – 110003
Phone No: 24361666
Fax No: 011 – 24363426
E – Mail: contracts@epi.gov.in

Tender document are available at EPI’s website: From the date of uploading on EPI website.

Enclosures:
1. Scope of work as follows:-
   a. For FSMA of 4 Nos. Multifunction printers Xerox 5019:- Scope of work and Commercial terms & Conditions as per Annexure-I.
2. General Purchase Conditions of EPI as per Annexure-II.
3. Price bid format As per Annexure-III.
Annexure-III

**Price Bid Format**

I. FSMA for 4 Nos. Xerox 5019 printers.

<table>
<thead>
<tr>
<th>SL No.</th>
<th>Description</th>
<th>Price per page (₹)</th>
<th>Taxes (₹)</th>
<th>Total Price (₹)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>FSMA of 4 Nos. Multifunction Printer Xerox 5019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. Spare parts for Xerox 5019 printers (On as and When required basis)

<table>
<thead>
<tr>
<th>SL No.</th>
<th>Description</th>
<th>Qty. Reqd.</th>
<th>Price (₹)</th>
<th>Taxes (₹)</th>
<th>Total Price (₹)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Paper Tray</td>
<td>Unit Price</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Fuser Assembly</td>
<td>Unit Price</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Main Motor Drive</td>
<td>Unit price</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(i) Bidder are requested to bid for all parts (I) (II) Of the Price Bid Format failing which their offer will not be considered.