Car Hiring Services for Sundargarh Project site, Sundargarh, Odisa

SCOPE OF WORK AND TERMS AND CONDITIONS

1) EPI requires services of Scorpio/Balero AC car (Diesel version) with driver, fuel, lubricant, maintenance etc. for a period of one year.

2) The service shall commence within one week of acceptance of work order or a date to be intimated by EPI giving 7 days’ notice to the party.

3) The party (the supplier) shall take out and keep alive valid insurance covers as per provision of the motor vehicles Act, 1939.

4) The car shall be provided on monthly hire basis including driver, fuel, lubricant, maintenance etc. for 3000 Kms. Per month and 10 hours per day. The timing and Kms. computable is from EPI Guest House at Sundargarh, Orissa and back to Guest House. The vehicle will be parked at EPI Guest House at Sundargarh.

   Extra KM charges over 3000 Kms/ Month, extra hours charges 10 hours per day, outstation charges, driver allowance shall be quoted separately.

   Parking, Entrance Fees, Toll tax etc. shall be reimburse at actual and be billed up on monthly basis to EPI.

   Taxes, driver’s salary & allowance, fuel, lubricant, maintenance etc. shall be borne by the supplier.

5) Each conveyance shall be provided with a spare wheel with tires in good condition, with other tools required to attend to minor breakdowns enroute and a first-aid box containing necessary items.

6) The party shall ensure that punctual and efficient service is provided at all times without speeding the conveyance enroute. In case of any conveyance not turning up at the designated spot within 15 minutes of the scheduled time or incase of failure enroute and the alternative arrangement not being made by the party within 15 minutes, the conveyance riders traveling by that conveyance shall be at liberty to travel by taxi or any other transport from that spot to the destination at the cost of the party.
7) If the duty car is out of order /Services, the alternative arrangement to be provided by the Party.

In case of failure on the part of party to comply within a reasonable period EPI shall have the powers to impose fine to the maximum extent of Rs. 2000/- (Rupees Two Thousand) Per day.

8) PAYMENT TERMS

The hire bills shall be submitted by the party alongwith signed copy of log book to EPI in the first week of the following month and payment shall be released within fortnight after receipt of the same.

9) PERIOD OF Service

This agreement shall be initially for a period of one year with effect from the date the service commenced as mentioned in Sl No. 2. The agreement may be terminated within this period by EPI on giving the party 7 Days’ notice. The agreement may be renewed after one year with mutual consent.

10) OTHERS TERMS & CONDITIONS

a) That the party shall abide by all instructions and directions issued to him from time to time by EPI considering it expedient for efficient and punctual functioning of the service for the maximum extent.

b) Driver to be available for minimum 10 (ten) hours duty per day and he should be available for the entire duty hours as required by EPI.

c) Car to be perfectly in good condition not older than 2 years.

d) Duties shall be 7 days in a week except two Sundays (alternative) in a month. However, bidder to note that in case of any exigency or requirement, EPI have the right to call for the Vehicle for above two Sundays or beyond duty hours also and for the same no separate amount will be paid.

e) Maintenance of the car should be carried out in the holydays only.

f) The driver should have valid license and shall maintain decent behavior.

g) Day to day log book shall be maintain and shall be signed by EPI official.