NOTICE INVITING TENDER

TENDER No.: ERO/PMD/620/1071 dated 25.04.2017

FOR

Supplying, Diluting and injecting / spraying of chemical emulsion at RO Building, Salt Lake for elimination of termite infestation and to make the building resistant towards termite attack

Vol. -I

(Notice Inviting Tender (NIT), Instructions to Tenderers, Memorandum, Terms & Conditions)

ENGINEERING PROJECTS (INDIA) LIMITED
(A GOVT. OF INDIA ENTERPRISE)

50, Chowringhee Road,
Kolkata-700071
NIT No.: ERO/PMD/620/1071
Dated: 25.04.2017

Tender for Supplying, Diluting and injecting / spraying of chemical emulsion at RO Building, Salt Lake for elimination of termite infestation and to make the building resistant against termite attack

Engineering Projects (India) Ltd. invites the sealed item rate tender on behalf of Employees State Insurance Corporation (ESIC), Kolkata for the following work:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Period of completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Supplying, Diluting and injecting / spraying of chemical emulsion at RO Building, Salt Lake for elimination of termite infestation and to make the building resistant towards termite attack</td>
<td>15 (Fifteen) days</td>
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</table>

Time schedule of tender activities.

i) Date & Time of sale of Tender Documents From 25.04.2017 to 08.05.2017 (till 2.00PM)

ii) Last Date & Time of Submission of Tenders 09.05.2017 by 2.00PM

iii) Date & Time of Opening Envelope-1 (Techno-Commercial Bid) 09.05.2017 at 3.00 PM

1.0 Bidders who fulfill the following criteria shall be eligible to apply. The joint ventures are not allowed.

- The Bidder should have valid membership of INDIAN PEST CONTROL ASSOCIATION

- The Bidder should have experience for similar works for which documentary evidence like certificate from client or copy of WO and certified invoice shall be submitted for minimum value:
  
a) One job of Rs. 1.25 lakhs - executed during last 5 years ending on 31.12.2016, or

b) Two jobs of Rs. 0.78 lakhs - executed during last 5 years ending on 31.12.2016, or

  c) Three jobs of Rs. 0.63 lakhs - executed during last 5 years ending on 31.12.2016

Similar works shall mean "Pre-construction / Post Construction Anti-Termite Treatment in buildings."
The Bidder should have the following

a) Valid PAN No. (Permanent Account Number).
b) Service tax registration no.
c) PF / ESIC registration no.

The experience certificates issued by Government Organizations / Semi Government Organizations / State Government Public Works Department / Central Government / Public Sector Undertakings / Autonomous Bodies / Municipal Bodies / Public Limited Companies listed on BSE / NSE and private party shall be accepted for assessing the eligibility of the tenderer. However, the certificates issued by Public Limited Company & Private Party must be supported by TDS certificates in support of value of work done by the tenderer.

All the above documents shall be submitted duly signed, stamped by the authorized signatory of bidder and attested by gazetted officer / notary public.

2.0 Tender documents comprising of the following are available on the website of EPI : www.epi.gov.in

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<thead>
<tr>
<th>S. No.</th>
<th>Volume</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>i)</td>
<td>Vol - 1</td>
<td>Notice Inviting Tender (NIT)</td>
</tr>
<tr>
<td>ii)</td>
<td></td>
<td>Memorandum</td>
</tr>
<tr>
<td>iii)</td>
<td></td>
<td>Instructions to Tenderers</td>
</tr>
<tr>
<td>iv)</td>
<td></td>
<td>Terms &amp; Conditions</td>
</tr>
<tr>
<td>v)</td>
<td>Vol - 2</td>
<td>Price Bid</td>
</tr>
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</table>

3.0 a) The complete Tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website. The tender fees (Non-Refundable) of Rs. 1,000.00 (Rupees One Thousand only) by crossed Demand Draft favouring ‘Engineering Projects (India) Ltd.’ payable at Kolkata shall be submitted by the bidder along with their Bid in Envelope-1. Relevant experience certificate and other documents mentioned above clause no.-I duly attested by Gazetted Officer or Notary Public fulfilling the qualifying criteria shall be enclosed in Envelope-1. Completion Certificates from Clients shall be in the name of the Company who is submitting the tender. The Bidder has to produce original documents for verification at the time of opening of tender or as and when demanded. The Tender of any Bidder shall be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory. The decision of EPI in this regard shall be final and binding on the Bidder.

4.0 Tenders shall be accompanied by the Earnest Money Deposit (EMD) for amount of Rs.5000.00 (Rupees Five Thousand only) in the form of Crossed Demand Draft or pay Order of any Nationalized Bank in favour of “Engineering Projects (India) Ltd.” payable at Kolkata.

5.0 Bidders have to submit confirmation letter whether they are registered under MSME Act or not and if yes, then relevant copies of the registration letter (in the form of Memorandum-2 with the concerned DIC) to be enclosed in Envelope-1.,e. Techno-commercial part and a request letter for
6.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable for the works.

7.0 All safety measures as applicable for execution of works inside the premises of the RO Building, Salt Lake, need to be strictly complied with.

8.0 Intended bidders are requested to visit the site to acquaint themselves fully with the site conditions before submitting their bids. Nothing extra shall be paid on account of site condition.

9.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

10.0 EPI shall have right to verify any or all documents submitted by the bidder from the issuing authority for its correctness. If found false/ forged the offer will be summarily rejected.

11.0 Time is the essence of this NIT and will be strictly adhered to.

The corrigendum, extension, cancellation of this NIT, if any, shall be given on the EPI’s website www.epi.gov.in. The intending Bidders are requested to visit the EPI’s website regularly for this purpose.

The tender documents shall be submitted to:

General Manager
ENGINEERING PROJECTS (INDIA) LTD.
50, Chowrighee Road, 8th & 9th Floor
Kolkata – 700071
Tel: 033-22824427/29
Mobile No. +919831149015
E-mail Id: sk.biswas@epi.gov.in
INSTRUCTIONS TO TENDERERS

1. Sealed tenders in the prescribed form are invited by Engineering Projects (India) Ltd., Kolkata.

2. The tenderer is requested to sign each page of tender document and return the complete tender documents.

3. Tenders shall be submitted in sealed envelope marked with ‘Title’, ‘Number’ and ‘Last Date of receipt of Tender’ at the following address by Registered Post or through messenger within the last date of receipt of tender.

The tender documents shall be submitted to:

General Manager
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4. The tenderer is required to submit their offer in two separate sealed and superscribed envelopes indicating the following:-

1st Envelope (Techno-Commercial Bid)

The tenderers are requested to furnish the documents as required in “Notice Inviting Tender” Clause No. 1.0 in respect of the credentials of the tenderer in this envelope.

In this envelope the tenderer should also keep the complete tender documents duly signed and stamped by them on each page as their acceptance, and unpriced copy of price bid and superscribe the envelope with “Techno-Commercial Bid”.

2nd Envelope (Price Bid)

The form of Price Bid duly filled in with the item rates both in words and figures in the same form as issued to tenderers should be submitted in this envelope, with superscription “Price Bid”. No terms and conditions or deviations if any or any other thing should be kept in this envelope.

The sealed price bid of such tenderers who are found qualified on scrutiny of documents furnished by them irrespective of the credentials as per NIT Clause No. 1.0 shall only be opened. The tenders of all such parties, who are not found suitable, shall not be considered.

The two envelopes should be enclosed again in a sealed cover super scribed as mentioned in Para. -3 of IIT.
5. The bidders should quote the rates both in words as well as in figures.

All corrections/ cuttings should be signed by the tenderer. Each page of the tender should be signed by the tenderer. In the event of discrepancy between rate in figures and words the rate quoted in words shall be treated as correct. In case there is discrepancy between rate and amount worked out, the rate quoted shall be taken as correct and not the amount.

6. EPI takes no responsibility for tenders lost/ delayed in postal transit and therefore, tenderers should submit their tenders sufficiently in advance.

7. Tenders shall be accompanied by the Earnest Money Deposit (EMD) for amount of Rs.5000.00 (Rupees Five Thousand only) in the form of Crossed Demand Draft or pay Order of any Nationalized Bank in favour of “Engineering Projects (India) Ltd.” payable at Kolkata. Tender not accompanied with Earnest Money are liable to be rejected.

This must be submitted in 1st envelope super scribed as “Techno–Commercial”. The tenderer must not keep Earnest Money with Price Bid in 2nd envelope

8. EPI reserves the right to postpone the tender due date and issue required amendment, if any. There will be no public tender opening. However, selected tenderers may be called for discussions/ clarifications after the tenders have been scrutinized.

9. Earnest Money shall be returned to the unsuccessful tenderer after decision has been taken on award of the contract.

10. Earnest Money of the successful tenderer shall be adjusted to Initial Security Deposit which will merge with the total Security Deposit being 10% of the value of work order. Remaining Security Deposit shall be adjusted / recovered from the bill and unconditional acceptance of the order.

11. Tenders must be duly signed with date and sealed. An attested copy of power of attorney/affidavit/Board Resolution executed as under shall accompany the tender documents.

a) In case of Sole Proprietorship, an affidavit of Sole Proprietorship and if the tender is signed by any other person Power of Attorney by the Sole Proprietor in favour of signatory.

b) In case of Partnership, if document is not signed by all the partners, Power of Attorney in favour of the Partner/person signing the documents authorizing him to sign the documents. The person signing the documents should also have a specific authority to refer disputes with the partnership firm to arbitration.

c) In case of Company, copy of the Board Resolution authorizing the signatory to sign on behalf of the Company.
12. Tenders with following discrepancies are liable for rejections;

a) Tenders with over-written or erased rates or rates and amounts not written in both figures and words.

b) Tender that is incomplete, ambiguous, and not accompanied by the documents asked for.

c) Tender received after specified date/time whether due to postal or other delays.

d) Tender in respect of which canvassing in any form is resorted to by the tenderer.

e) If the tenderer deliberately gives wrong information in his tender or resorts to unfair methods in creating circumstances for the acceptance of his tender, EPI reserves the right to reject such tender at any stage.

13. No deviation shall be allowed from the terms and conditions stipulated in the tender documents and tender containing deviations are liable to be rejected.

14. The tender shall remain open for acceptance for a period of 50 days from the opening of price bid of the tender by EPI. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of any other right or remedy, EPI shall be at liberty to forfeit the Earnest Money deposited.

15. Submission of a tender by the Bidder implies that he has read the complete contract documents and has made himself aware of the scope, terms & conditions and specifications of the work to be done, site conditions and other factors having bearing on the execution of the works. No claim of Contractor whatsoever, within the purview of this clause, shall be entertained at any stage of the work

16. EPI reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest tender.

Seal and signature of the Tenderer
MEMORANDUM

REF. : Tender for Supplying, Diluting and Injecting / Spraying of chemical emulsion at RO Building, Salt lake for elimination of termite infestation and to make the building resistant towards termite attack.

NIT No. : ERO/PMD/620/1071

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<tr>
<th>Sl. No.</th>
<th>ITEMS</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>i)</td>
<td>Name of work</td>
<td>Supplying, Diluting and Injecting / Spraying of chemical emulsion at RO Building, Saltlake for elimination of termite infestation and to make the building resistant towards termite attack.</td>
</tr>
<tr>
<td>ii)</td>
<td>Owner/Client / Employer</td>
<td>EPI/ESIC</td>
</tr>
<tr>
<td>iii)</td>
<td>Type of Tender</td>
<td>ITEM RATE</td>
</tr>
<tr>
<td>iv)</td>
<td>Earnest Money Deposit</td>
<td>Rs. 5000.00 (Rupees Five Thousand only)</td>
</tr>
<tr>
<td>v)</td>
<td>Estimated Cost</td>
<td>-</td>
</tr>
<tr>
<td>vi)</td>
<td>Time for completion of work</td>
<td>15 days.</td>
</tr>
<tr>
<td>vii)</td>
<td>Mobilization Advance</td>
<td>Not applicable.</td>
</tr>
<tr>
<td>viii)</td>
<td>Interest Rate on Mobilization Advance</td>
<td>Not applicable</td>
</tr>
<tr>
<td>ix)</td>
<td>Number of Instalments for recovery of Mobilisation Advance</td>
<td>Not applicable</td>
</tr>
<tr>
<td>x)</td>
<td>Validity of Tender</td>
<td>50 (Fifty) days from the opening of Price Bid</td>
</tr>
<tr>
<td>xi)</td>
<td>Security Deposit cum Performance Guarantee</td>
<td>10% (Ten Percent only) of Order valueupto Defects Liability Period.</td>
</tr>
</tbody>
</table>
xii) Time allowed for starting the work

The date of start of work shall be reckoned 03 (Three) days from the date of LOI.

xiii) Defect Liability Period

12 (Twelve) Months from the date of final acceptance of completed work by EPI / ESIC.

SIGNATURE OF TENDERER

NAME (CAPITAL LETTERS):

___________________________________

OCCUPATION:

___________________________________

ADDRESS:

___________________________________

___________________________________

SEAL OF TENDERER
1. **SCOPE OF WORK:**

Supplying, Diluting and Injecting / Spraying of chemical emulsion at RO Building, Salt Lake for elimination of termite infestation and to make the building resistant towards termite attack complete as per manufacturer’s specification and BOQ given in the Tender Document.

2.1 The bidders shall quote their firm prices in the format of Price Schedule only.

2.2 The price shall remain firm till completion of work in all respect.

2.3 The price shall include all taxes, duties, sales taxes, cess, VAT, WCT, Royalties, Service Tax, other Statutory Levies etc.

3. The PARTY shall take insurance cover at its own cost towards Workmen Compensation Act for its own worker, employees and for the Plant & Equipment deployed by the PARTY at the project site.

4. The PARTY shall deploy Technicians having Training Certificate of Level 1 & 2 from IPCA for execution of the work.

5. The PARTY shall make the materials available for works at site in sealed containers which shall be opened in presence of EPI / ESIC engineer. Moreover, the PARTY shall maintain a record of day to day consumption of materials at site with due endorsement of EPI / ESIC engineer, which is required to be submitted along with the work-bills.

6. The PARTY shall be fully responsible to complete the works in workmen like manner to the satisfaction of ESIC and EPI by maintaining quality and precision as per manufacturer’s specifications etc. within the stipulated completion period and within their quoted rates / amount.

   In the event of failing to complete the work in stipulated completion period the PARTY shall be liable to pay compensation for delay @ ½ % per week subject to maximum 5% of the order value.

7. The PARTY shall adhere to all safety rules and norms as applicable for execution of similar works in the building premises at no extra cost to EPI.

8. All statutory deductions shall be made as per relevant act/rules/guidelines.

9. The entire work shall be completed in 15 days from the date of start as specified in ‘Memorandum’.
10. **Payment terms:**

   i) 60% payment on completion of the work.

   ii) 25% payment after final acceptance of the work by EPI/ESIC based on its functional performance over a period of 60 days.

   iii) 15% on expiry of defect liability period of 01 year from the date of final acceptance of the work and on submission of ‘Warranty Bond’.

   Payment shall be released within 30 days from the date of certification by EPI.

11. Quantities mentioned in the BOQ are indicative. However, payment shall be made on actual work-done basis.

12. The PARTY shall have to furnish ‘**Warranty Bond**’ in Non-Judicial stamp paper of Rs.100/- for making good all defects caused by termite attacks in the building at his own cost to the satisfaction of Engineer-in-charge for a minimum period of 05 (five) years after expiry of defect liability period.

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