Tender No. DLI/CON/HR/539  
Dtd: 08.07.2016

Date & Time of download the Tender Documents: 09.07.2016 from 9:00AM
Last Date & Time of Submission of Tenders: 25.07.2016 upto 01:00 PM
Date & Time of Opening of Envelope-1 (Techno-Commercial Bid): 25.07.2016 at 03:00PM

TENDER ENQUIRY IN TWO-BID SYSTEM

Tender for ‘Providing Services for hiring of vehicles on monthly basis for official use of officers to the level of Executive Director, general duty pool and need basis at EPI, Corporate Office New Delhi’.

Sealed Percentage Rate tender are invited in two separate covers for providing services of Hiring of Vehicles at EPI, Corporate Office, New Delhi for a period of one year as per scope of work and the terms and conditions given at Annexure-I & II.

Pre-Qualification Criteria: Only Reputed, experienced and Registered Delhi & NCR based Transport Service providers are eligible.

The above vehicles shall be four wheelers having taxi permit.

Copy of following documents also should be enclosed by the party:
1. Copy of PAN card.
2. Proof of working with Public Sector Undertaking or other Govt. Departments (work order or experience certificate).
3. Copy of RC duly attested by bidder, permit etc.
4. Copy of Service Tax Registration Certificate.
5. In case of proprietorship, an affidavit, in case of partnership firm, copy of partnership deed and in case of company, Memorandum & Articles of Association to be submitted.
6. Confirmation whether covered under MSME act or not.

Interested bidders are requested to submit their offer for the subject work as per details given below:

Technical Commercial Bid:

Techno-Commercial offer in a sealed envelope along with pre- qualification documents and Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Bank Draft/Banker’s cheque favoring Engineering Projects (India) Ltd. Payable at New Delhi is to be kept in first envelope. Tenders not accompanied with EMD are liable to be rejected.
**Price Bid:**

Only Price bid in a separate sealed envelope for the scope of work mentioned in the format given at as per Annexure-II is to be submitted in the 2\textsuperscript{nd} envelope.

Both the envelopes are to be the kept in 3\textsuperscript{rd} envelope and superscribe No. and due date of NIT.

The offer should be valid for a minimum period for 90 days from the last date of submission of Bid.

Bidders have to submit confirmation letter whether they are registered under MSME Act or not and if yes, then relevant copies of the registration letter (Registered under single point registration scheme of NSIC, GOVT. of India, Ministry of MSME, New Delhi vide Gazette Notification dated 26.03.2012 along with the form of Memorandum-2 with the concerned DIC) to be enclosed in Technical bid and a request letter for exemption from submission of Tender fee and EMD.

EPI reserves the right to accept or reject any or all tenders and also the right to place orders for full or part quantities or distribute amongst various bidders or to Annul this Tender process without assigning any reason whatsoever.

Tenders to be addressed to:

**Group General Manager (Contracts)**
**Engineering Projects (I) Ltd.**
**Corporate Office - Contracts Division**
**Core - 3, Scope Complex,**
**7, Lodhi Road, New Delhi-110003**
**Phone No. - 24361666, Extn 2313**
**Fax No: 011 - 24363426**

Tender documents are available from EPI’s website [www.epi.gov.in](http://www.epi.gov.in) / CPP-Portal [www.eprocure.gov.in](http://www.eprocure.gov.in)

Enclosures:
   i)   Annexure-I – Terms and Conditions
   ii)  Annexure-II – Quoting Sheet

**Group General Manager (Contracts)**
**Date: 08.07.2016**