ENGINEERING PROJECTS (INDIA) LTD.
(A Govt. of India Enterprise)

TENDER NO: EPI/WRO/CON/MUEC/0100

Construction of Mega Urban Educational Complex at Pallur Hills, Kanisi, Berhampur for ST & SC Development Department, Govt. of Odisha.

TENDER INVITED BY:

ENGINEERING PROJECTS (INDIA) LTD.
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NOTICE INVITING TENDER (NIT)

Engineering Projects (India) Ltd. invites fixed percentage fee basis offer on “Quality cum Cost basis” from eligible, reputed Architectural and Design Consultancy firms registered with the Council of Architecture for Architectural Planning and Engineering Consultancy Services on behalf of ST & SC Development Department, Govt. of Odisha for Construction of Mega Urban Educational Complex at Pallur Hills, Kanisi, Berhampur, Odisha as per schedule as under. The estimated project Cost is Rs. 160 Crores, however, sanction will be received in phases.

Architects and Design/Engineering (A&D/E) consultants who are meeting the minimum eligibility criteria as listed below and reputed, financially sound, having technical competence, proven experience and registered with the Council of Architecture for Architectural planning and engineering consultancy services is invited to submit their offer for the detailed scope of work given in tender documents.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Work</th>
<th>Estimated cost of Project for which Consultancy service to be provided</th>
<th>Time of Completion of Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Tender for appointment of Architect &amp; Design Consultant for Planning, Designing, and Engineering Consultancy Services for ST &amp; SC Development Department, Govt. of Odisha for Construction of Mega Urban Educational Complex at Pallur Hills, Kanisi, Berhampur, Odisha</td>
<td>Rs.45.00 Crs. Please see tender condition Cl.No.1.0.</td>
<td>18 months</td>
</tr>
</tbody>
</table>
**Brief Scope of Work**

Scope of work covers but not limited to Concept to Commissioning, Consultancy services including Planning, Designing/Engineering including Detailed Engineering of Surveying & Soil testing, Architectural services, Structural Design, Civil works, Internal & External Electrical works including Substation, DG sets, HVAC, Fire Fighting, Alarms & Detection, Lifts, Horticulture, Sanitary and Plumbing works, Drainage & Sewerage works, Compound wall, Internal and External finishes, Electronics / CCTV/Intercom, Interior Design, IBMS, Energy Conservation Systems viz. Solar system, Furnishings, Internal & External Roads & Landscaping, Furniture’s & Fixtures including Workstations & Loose Furniture, Structural Cabling for Networking, EPBAX/PA System, Access Control System, Video conferencing services, LED & Light saving sensors, Rain-water harvesting system, Parking, security system etc including all approval/clearances from local, central and state bodies such as Pollution Control Board of state and centre, Central Ground Water Authority, Environment and Forest Department, Town Planning Department, Municipality/ Development Authority, Fire Department, Electricity Department, Water Department, OECBC clearance etc as may be required in order to obtain Occupancy Certificate and other certificate as required and including all the visits to site by design team as required.

Scope of work includes preparing master plans for the entire project, however, detailed drawings, estimates will be prepared for Phase-I only. Work will be awarded for phase-I only. The scope shall also include approval of master plan from Client.

1.0 The project will be developed in phases over a plot area of 20 Acres but Government has sanctioned approx. Rs. 45 crores for the first phase. Sanction for balance phases including number of phases and value there of is yet not been decided by the Government. The Government may not even sanction the remaining phases of the project. Bidders shall have no claim for EPI/or and ST & SC Development Department, Govt. of Odisha in case Government decides not to sanction for the phases. Work will be awarded for Phase-I only. Award of work of balance phases will be considered upon receipt sanctions, approvals from client, Government if decided by them. Performance including quality of work, adherence of time line and other parameters is deemed fid by EPI and client will be evaluated for the successful bidder and if found satisfactory work for the balance phases will be awarded to the successful bidder upon approval of competent authority. In case the performance of the successful bidder is not found satisfactory during execution of Phase-I, they will not be considered for award of balance phases of work.
2.0 Time Schedule of Tender activities:

1) Date & Time of Sale / Downloaded of Tender Documents : 29.01.2016

2) Date of Site Visit : 22.01.2016 (Details of max. one representative from each bidder proposed for site visit to be submitted latest by 21.01.2016 up to 1700 hrs. Assembly point will be intimated to the respective representative.

3) Last Date & Time of Submission of tenders : 29.01.2016, 1500 hrs.


3.0 Minimum Pre Qualification Criteria:-

The Architect and Design Consultant firm should have experience of successfully completed assignment of comprehensive architectural and engineering consultancy services from concept to commissioning during the last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following:

(i) Three similar completed works costing (Construction Cost) not less than the amount equal to 40% of estimated project cost for consultancy work put to tender.

      OR

(ii) Two similar completed works costing (Construction Cost) not less than the amount equal to 50% of the estimated project cost for consultancy work put to tender.

      OR

(iii) One similar completed work costing (Construction Cost) not less than the amount equal to 80% of the estimated project cost for consultancy work put to tender.

AND

The Architect and Design Consultant firm must have successfully completed One similar ‘Design & Engineering services work’ (Either part of above or a separate one) for amount costing not less than the amount equal to 40% of estimated cost project cost put for consultancy work put to tender with some Central/State Government Organization / Central Autonomous Body / Central Public Sector undertakings.

a) **“Similar work”** Shall mean Construction of Institutional Building, Educational Complex.
b) For evaluation purpose, the completion cost of works mentioned in the Completion Certificate shall be enhanced by 7% per annum till the end of month prior to date of NIT.

c) The experience certificate should be issued by office not below the rank of Executive Engineer/Project Manager/Unit Head.

d) Bidders must have average Annual Financial Turnover for last three consecutive financial years ending 31.3.2015 from ‘Design & Engineering services’ should not be less than 100 lacs. Copies of Balance sheet/Certificate duly certified by from Chartered Accountants to be submitted.

e) One of the Director/Partner/Proprietor of company should be registered with ‘Council of Architecture’ & should have minimum Fifteen years of experience in the field of architectural & consultancy work.

f) Proprietorship /Partnership deed/ Memorandum and Articles of Association of the firm and their details are to be submitted.

g) Copies of Sales Tax/ Work Contract Tax Registration Certificate/Service tax registration certificate (as applicable) and PAN of income tax and registration certificate with Council of Architecture etc are to be submitted.

h) Bidder shall require to furnish details of Skilled and Trained Manpower Including Engineers, Architects and Technical staff employed and detail of software and hardware etc available with the consultant.

i) Special Conditions:-

(1) Applicant must have completed at least one Institutional Complex confirming to Green building Principle / ECBC

(2) Applicant need to visit site on dated 22.01.2016 and submit certificate confirming site visit in the enclosed format without which, the application will be rejected. Contact person for site visit is Shri Debasish Patra, Sr. Manager (Tech), Mobile No. 09424149174, Email: d.patra@epi.gov.in, debasis2104@gmail.com

(3) Applicant has to collect site layout by its own effort from Department of ST & SC to prepare conceptual drawing required for presentation.
4.0 EVALUATION OF THE BIDDER

Applicants who qualify as per the eligibility criteria given above will be shortlisted for further evaluation and are required to give a presentation of understanding of the project, along with concept plan. The past performance and credentials of the firm will be assessed by a panel of experts. This will form a part of technical evaluation besides the documentary credentials submitted by the applicant. Date and venue of presentation will be intimated to qualifying bidders.

Technical evaluation once completed, the applicants would be invited for opening of Financial Proposal. Financial bids of only those applicants whose score a minimum of 65 marks out of 100 in the Technical Qualification Criteria will be opened. The selection of the successful applicant would be on the “Quality cum Cost Basis”.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Sub Head</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Establishment of Firm above 7 years (minimum 3 marks and additional 1 mark for every additional 2 years of establishment)</td>
<td>5</td>
</tr>
<tr>
<td>2.</td>
<td>Experience of Similar Works as per PQ Criteria. (Minimum 12 and additional 2 marks for each work completed with project cost of 80 cr and above)</td>
<td>20</td>
</tr>
<tr>
<td>3.</td>
<td>Completion of similar work with Green Building Principle/Griha Certification</td>
<td>5</td>
</tr>
<tr>
<td>4.</td>
<td>Establishment in Odisha State</td>
<td>5</td>
</tr>
<tr>
<td>5.</td>
<td>Turnover as per PQ Criteria (Minimum 6 marks and additional 1 marks for every additional 50% Turnover)</td>
<td>10</td>
</tr>
<tr>
<td>6.</td>
<td>Minimum No. of Architects on roll of bidder - 2 Nos. (Minimum 2 marks and 1 additional mark for every additional Architect). (Maximum 2 marks), one mark for inhouse competence of Structure and MEP Designs.</td>
<td>5</td>
</tr>
<tr>
<td>7.</td>
<td>Additional marks for Awards/Bonus from any reputed or Govt. Organization</td>
<td>5</td>
</tr>
<tr>
<td>8.</td>
<td>Presentation before Selection Panel in Support of Firms credential, Understanding of the Project, Master Plan/Layout and Estimated Cost</td>
<td>45</td>
</tr>
</tbody>
</table>

Total Technical Score (Ts) | 100

Note: Proper certificate is required in support of any statement made by the organization as above.
The Applicant who has quoted the lowest price will be given a score of 100. The Applicants will be allotted score relative to the score of Applicant with lowest quote, which will be as below:

\[ Fs = 100 \times \frac{FL}{F} \]

Where:

Fs = The financial score of the Financial Proposal being evaluated
FL = The price of lowest priced Financial Proposal
F = The price of Financial Proposal under consideration

The score of technical proposals would be given 80% weightage and that of the financial proposals would be given 20% weightage. The weighted total score of both the Technical and Financial proposals shall be used to rank the Applicants. **Work will be awarded to a bidder who is ranked highest in total score.**

The first ranked Applicant is eligible for award of the work.

**Total Score = 80% × Ts + 20% × Fs**

Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:

- Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
- Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc. black listing by a Govt. Institution.

Empanelment of the consultants shall be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts to be constituted by EPIL

**5.0** Tender documents comprising of the following are available on the website of: [www.epi.gov.in](http://www.epi.gov.in) / [www.eprocure.gov.in](http://www.eprocure.gov.in).

1. Annexure 1 - Notice Inviting Tender, Instruction to Tenderers, Brief Scope of Work
2. Annexure 2 - Agreement for Architectural & Design / Engineering Consultancy
3. Form of Tender, Letter of Undertaking, Memorandum
4. Annexure 3 - Price Format
5.1 Tender shall be accompanied by the Tender fee of Rs. **10,000/- (Rupees Ten Thousand only) (non-refundable)** by crossed Demand Draft favouring Engineering Projects (India) Ltd., payable at Mumbai with Envelope-I. Tenders submitted without tender fee or with inadequate amount of Tender fee shall be rejected.

5.2 The Bidder /MOU partner should not have been blacklisted in any State Govt./Municipal Corporations/Central Govt./any State Govt. Organizations, Urban Local Body and/or its Undertaking company or its SPV, Asian Development Bank/World Bank or similar international funding agencies/organizations during last seven years ending last day of the previous month of date of NIT.

5.3 The quoted rates shall be inclusive of all taxes, duties, levies, service tax, Professional tax, etc. applicable as on 31.12.2015. Any variation in taxes w.r.t. to taxes applicable as on 31.12.2015 will be adjusted/reimbursed by EPI.

5.4 The Terms & Conditions contained in this NIT and tender documents shall be applicable. In case of any unscheduled holiday taken place on the last day of issue of tender/submission of tender, the next working day will be treated as scheduled day and time for issue/submission of tender.

5.5 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite the tender at its sole discretion.

5.6 The corrigendum or addendum, extension, cancellation of this NIT, if any, shall be hosted on the [www.epi.gov.in](http://www.epi.gov.in) / [www.eprocure.gov.in](http://www.eprocure.gov.in). The bidders are required to check EPI’s website/CPP Portal regularly for this purpose, to take into account before submission of tender. All Corrigendum and Addendum are to be submitted duly signed & stamped along with the tender. All bidders are advised to check especially EPI website [www.epi.gov.in](http://www.epi.gov.in) / [www.eprocure.gov.in](http://www.eprocure.gov.in) regularly.

5.7 The price bid of those bidders whose bid has been technically accepted on the basis of documents submitted shall be opened with prior intimation to them. However, it is made clear that the offer of the Lowest bidders based on Composite Score shall be accepted subject to the confirmation of authentically of the PQ documents.

5.8 The tenderer is required to submit all the documents duly signed and stamped on each page as token of acceptance. Following documents will be self attested: EPI may ask for verification of any documents by producing original.

5.9 The successful bidder shall be required to sign an agreement in the format enclosed at Annexure-
5.10 The Consultant shall enter into a Contract Agreement with EPI within 10 days of
the date of Letter of Intent or within such extended time, as may be granted by
EPI. The cost of stamp papers, stamp duty, registration, if applicable on the
contract, shall be borne by the Consultant. In case, the Consultant does not sign
the agreement as above or does not start the work within 10 days of the issue of
letter of intent consequently will stand withdrawn.

5.11 The Tender documents shall be submitted to -

The Group General Manager (Contracts)
Engineering Projects (India) Ltd.
Bakhtawar, 6A, 6th Floor
Nariman Point, Mumbai – 400 021
Tele fax No. 022-22882177
Office Phone- 022-22885900
Email: wro-contracts@epi.gov.in
## INSTRUCTIONS TO TENDERES

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<th>1</th>
<th>Type of Bid</th>
<th>Two Bid System</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Part</td>
<td>Techno-commercial bid under a sealed cover – (Envelope ‘A’).</td>
</tr>
<tr>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Part</td>
<td>Price Bid - under a sealed cover – (Envelope ‘B’).</td>
</tr>
</tbody>
</table>

### 1<sup>st</sup> Part Techno-commercial Bid:
Bidders are required to submit the following tender documents duly sealed and signed in Envelope 1 (techno-commercial):

1. Tender Fee
2. Notice Inviting Tender, Instruction to Tenderers,
3. Format for Agreement for Design, Engineering & Consultancy without indication of fee
4. Price Format (blank)

### 2<sup>nd</sup> Part Price Bid
(under a sealed cover)

In this part bidder should enclose only Price bid as per format enclosed at annexure-III. The form of Price Bid duly filled in (%) rate for consultancy charges including visits, both in words and figures in the same form as issued to bidders should be submitted in this envelope, superscribed “Price Bid.” for NIT no, Due on, from (name & address of the bidder with contact no.) No other documents should be kept in this envelope.

Both the envelope A & B shall be put in another envelope which will be superscribed with the NIT No. mentioned above and submitted to the official address mentioned below.

<table>
<thead>
<tr>
<th>2</th>
<th>Payment Terms</th>
<th>As per Agreement clauses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Validity of Offer</td>
<td>90 (Ninety) days only from the opening of price bid.</td>
</tr>
<tr>
<td>4</td>
<td>Address for collection &amp; submission of tender</td>
<td>Group General Manager (Contracts) Engineering Projects (India) Ltd., (A Govt. of India Enterprise) 6A, 6&lt;sup&gt;th&lt;/sup&gt; Floor, BAKHTAWAR, Nariman Point, Mumbai – 400021 Tel No: 022 22049230 Fax: 022 22882177 e-mail: <a href="mailto:wro-contracts@epi.gov.in">wro-contracts@epi.gov.in</a></td>
</tr>
</tbody>
</table>
FORM OF TENDER

Engineering Projects (India) Limited

(Address of submission as mentioned in “Notice Inviting Tender”)

REF. : TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. :

1. I/We hereby tender for execution of work as mentioned in “Memorandum” to this “Form of Tender” as per Tender Documents within the time schedule of completion of work as per separately signed and accepted rates in the Bill of Quantities quoted by me / us for the whole work in accordance with the Notice Inviting Tender, Conditions of Contract, Specifications of materials and workmanship, Bill of Quantities Drawings, Time Schedule for completion of jobs, and other documents and papers, all as detailed in Tender Documents.

2. It is agreed that the time stipulated for jobs and completion of works in all respects and in different stages mentioned in the “Time Schedule for completion of jobs” and signed and accepted by me/us is the essence of the contract. I/We agree that in case of failure on my/our part to strictly observe the time of completion mentioned for jobs and the final completion of works in all respects according to the schedule set out in the said “Time Schedule for completion of jobs” and stipulations contained in the contract, the recovery shall be made from me/us as specified therein. In exceptional circumstances extension of time which shall always be in writing may, however be granted by EPI at its entire discretion for some items, and I/We agree that such extension of time will not be counted for the final completion of work as stipulated in the said “Time schedule of completion of jobs”.

3. I/We agree to pay the Security Deposit cum Performance Guarantee, Retention Money and accept the terms and conditions as laid down in the “Memorandum” to this “Form of Tender”.

4. Should this Tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in Tender Documents elsewhere and in default thereof, allow EPI to forfeit and pay EPI, or its successors or its authorized nominees such sums of money as are stipulated in the Tender Documents.
5. If I/we fail to commence the work and sign the agreement within 10 days of the date of issue of Letter of Intent as per Cl. 5.10 of NIT, I/We agree that EPI shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Intent.

6. I/We are also enclosing herewith the Letter of Undertaking on the prescribed pro-forma as referred to in condition of NIT.

Date the ___________________________ day of ___________________________

SIGNATURE OF TENDERER
NAME (CAPITAL LETTERS)
:OCCUPATION

ADDRESS

SEAL OF ___________________________ TENDERER
LETTER OF UNDERTAKING

(TO BE ENCLOSED IN ENVELOPE-1 ALONGWITH EMD)

ENGINEERING PROJECTS (INDIA) LIMITED

(Address of submission as mentioned in “Notice Inviting Tender”)

REF. : TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. :

Sir,

UNDERTAKING FOR ACCEPTANCE OF TENDER CONDITIONS

1. The Tender Documents for the work as mentioned in “Memorandum” to “Form of Tender” have been issued to me / us by ENGINEERING PROJECTS (INDIA) LIMITED and I / We hereby unconditionally accept the tender conditions and Tender Documents in its entirety for the above work.

2. The contents of the Tender Documents (Instructions to Tenderers) have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in the ‘Price-Bid’ enclosed in “Envelope-2” and the same has been followed in the present case. In case this provision of the Tender is found violated at any time after opening “Envelope-2”, I / We agree that my/our tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy be at liberty to forfeit the full said Earnest Money absolutely.

Yours faithfully,

(Signature of the Tenderer) Seal of Tenderer

Dated :
MEMORANDUM

Ref: Tender for Construction of Mega Urban Educational Complex at Pallur Hills, Kanisi, Berhampur, Odisha

NIT No.: **EPI/WRO/CON/**

<table>
<thead>
<tr>
<th>Sl NO.</th>
<th>Description</th>
<th>Values/Description to be applicable for relevant clause(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Name of work</td>
<td>Construction of Mega Urban Educational Complex at Pallur Hills, Kanisi, Berhampur, Odisha.</td>
</tr>
<tr>
<td>ii.</td>
<td>Owner/Client</td>
<td>ST &amp; SC Development Department, Govt. Of Odisha</td>
</tr>
<tr>
<td>iii.</td>
<td>Type of Tender</td>
<td>Two Part – Singh bid</td>
</tr>
<tr>
<td>iv.</td>
<td>Earnest Money Deposit</td>
<td>NIL</td>
</tr>
<tr>
<td>v.</td>
<td>Duration of contract</td>
<td>18 Months</td>
</tr>
<tr>
<td>vi.</td>
<td>Mobilization Advance</td>
<td>NIL</td>
</tr>
<tr>
<td>vii.</td>
<td>Interest Rate on Mobilization Advance</td>
<td>NA</td>
</tr>
<tr>
<td>viii.</td>
<td>Number of instalments for recovery of Mobilization</td>
<td>NA</td>
</tr>
<tr>
<td>ix.</td>
<td>Schedule of Rates applicable</td>
<td>NA</td>
</tr>
<tr>
<td>x.</td>
<td>Validity of Tender</td>
<td>60 days from opening of Price Bid</td>
</tr>
<tr>
<td>xi.</td>
<td>Security Deposit</td>
<td>5%</td>
</tr>
<tr>
<td>xii.</td>
<td>Retention Money</td>
<td>5%</td>
</tr>
<tr>
<td>xiii.</td>
<td>Time allowed for starting the work</td>
<td>NA</td>
</tr>
<tr>
<td>xiv.</td>
<td>Defect Liability Period</td>
<td>NA</td>
</tr>
<tr>
<td>xv.</td>
<td>Arbitration</td>
<td>There will be no arbitration between EPI/Client and Agency.</td>
</tr>
<tr>
<td>---------</td>
<td>----------------------------------</td>
<td>------------------------------------------------------------</td>
</tr>
<tr>
<td>xvi.</td>
<td>Jurisdiction</td>
<td>Mumbai Courts</td>
</tr>
</tbody>
</table>

SIGNATURE OF BIDDER

NAME (CAPITAL LETTERS) : 
____________________________________

OCCUPATION
____________________________________

ADDRESS
____________________________________

____________________________________

SEAL OF BIDDER
**BIDDER’S INFORMATION**

*(All the bidders must submit the document with filled in data with their offer in Technical bid)*

<table>
<thead>
<tr>
<th>Company Name*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Number*</td>
<td></td>
</tr>
<tr>
<td>Registered Address*</td>
<td></td>
</tr>
</tbody>
</table>

Name of Partners/Directors

Bidder type*
Indian/Foreign

City*

State*

Country*

Postal code*

PAN/TAN Number*  
(PAN/TAN number must have 10 characters. e.g. AESTG2458A)  
For bidders who do not have PAN/TAN number may enter TEMPZ9999 as the PAN/TAN number.

Company’s Establishment Year

Company’s Nature of business*

Company’s Legal status*
Limited company/Undertaking/Joint venture/Partnership/others

Company Category*
Micro unit as per MSME/Small unit as per MSME/Medium unit as per MSME/Ancillary unit/Project of affected person of this company/SSI/others

Contact Details

Enter Company’s Contact Person Details

Title *
Mr/Mrs/Dr/Shree/Ms

Contact Name*

Date of Birth*  
(DD/MM/YYYY)
BIDDER’S INFORMATION

(All the bidders must submit the document with filled in data with their offer in Technical bid)

<table>
<thead>
<tr>
<th>Correspondence Email*</th>
<th>(Correspondence Email ID can be same as your Login ID. All The mail correspondence will be sent only to the Correspondence Email ID.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation</td>
<td></td>
</tr>
<tr>
<td>Phone *</td>
<td>(Phone details eg: +91 044 22272449)</td>
</tr>
<tr>
<td>Mobile*</td>
<td></td>
</tr>
</tbody>
</table>

*Mandatory information (must be filled by the bidders)