Annexure-I

Terms & Conditions

1. Only Diesel vehicles are required.

2. Car should not be more than 01 year old and in good condition. The driver should be well behaved and well tuned.

3. In case car is under breakdown, operator will provide EPI with an alternative car of equivalent specification. Timings of duty shall strictly be adhered to. If alternate vehicle is not provided than penalty shall be charged ₹ 1500/- per day.

4. Payment will be released through account payee cheque within 15 days of receipt of bill. Service Tax charged in the bill to be indicated separately.

5. If the drivers take away the vehicle without intimation to EPI, the KMs covered by him will not be paid and suitable action shall be taken against the transporter.

6. Entry of KMs on log book will be maintained by operator’s driver and regularly checked by EPI officials.

7. EPI will not be responsible for any damage/lose to vehicle, driver and third party/property of third party while performing the duty.

8. T.D.S will be deducted from the monthly bills as per Income Tax Rules.

9. The rates will remain firm during the tenure of the said contract including the time extension if any.

10. The contract period starts from the date of deployment of vehicle.

11. Car parking charges & toll tax will be reimbursed by EPI on monthly basis along with bill against documentary proof submitted by the agency.

12. The driver along with car will report at the residence of concerned official if required.

13. The weekly off (Sunday) is allowed for maintenance.

14. The Agency shall provide the vehicle immediately on receipt of requirement by EPI over phone or otherwise, failing which EPI will hire the vehicle from any other Agency and the differential amount if any shall be recovered from the agency.

15. The period of contract will be for one year initially and may be extended further on mutual agreement.

16. The starting point of vehicle shall be EPI, Corporate Office, Core-3, Scope Complex, Lodhi Road, New Delhi or as directed by EPI.