NOTICE INVITING TENDER

1.0 Annual Maintenance (AMC) of IT System installed in EPI, Mumbai

Sealed item rate tenders are invited by Engineering Projects (India) Ltd., Mumbai.

As per the brief particulars of scope mentioned hereinafter, for Annual Maintenance (AMC) of IT System installed in EPI, Mumbai from the eligible and interested bidders who are well experienced in the field of maintenance of IT Systems for the following work:

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of Work</th>
<th>Time of Completion</th>
<th>EMD Deposit (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(i) Annual Maintenance (AMC) of IT System installed in EPI, Mumbai and (ii) to provide one Service Engineer for half day for day to day maintenance.</td>
<td>12 Months (Twelve Months)</td>
<td>Rs. 5000 (Rupees Five Thousand Only)</td>
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</table>

The brief scope of work included in Annexure –I, II & III. The detailed scope of work is given in the tender documents.

Time schedule of Tender activities:

i. Date & Time for Sale/Downloading of tender documents : 08.06.2015 from 17:00 hrs.

ii. Last Date & Time of submission of Tenders : On or before 19.06.2015 up to 15:00 Hrs.

iii. Date & Time of opening tender (Techno-Commercial Bid) : On 19.06.2015 at 15:30 hrs. At Mumbai Office.
You are requested to submit your offer for the subject work in a **Two Bid System**

Contractors who fulfill the following basic qualifying requirements are eligible to participate in this tender:

1. **Pre-Qualification Condition:-**
   1. The Organization who have been executing Annual Maintenance Contract (AMC) of Computer and peripheral devices at least for last 3 (three) years (In support of this, necessary documents is to be furnished with tender).
   2. The organization who have executed AMC of order value Rs. 50,000 only or above in a single contract in last 3 (three) years (documentary evidence is to be submitted with tender).
   3. List of service engineer with name, qualification and experience in years to be submitted.
   4. The organization must have an office (set up) in Mumbai.

2. The complete tender document are available on the website and the same can be downloaded by the intending bidders directly from EPI website www.epi.gov.in & eprocure.gov.in. **The tender fee of Rs. 500/- (Rupees Five Hundred Only)** (Non-Refundable) by crossed Demand Draft / Pay Order favouring Engineering Projects (India) Ltd. Payable at Mumbai shall be submitted by the bidder along with their bid in **Envelope-I**.

Tenderer is considered qualified for the tender work and the same may be rejected if on detailed scrutiny the documents submitted along with the tender are found to be unsatisfactory. The decision of EPI in this regard shall be final and binding on the tenderer.

3. All tenders shall be accompanied by Earnest **Money Deposit (EMD)** as stated above. This can be in the form of crossed Demand Draft or Pay Order of any Nationalized Bank / Scheduled Bank for the full amount of EMD payable favouring “Engineering Projects (India) Ltd” payable at Mumbai. The EMD shall be valid for minimum period of 150 days (One Hundred Fifty Days) from the last day of submission of Tender. Tenders submitted without EMD or with inadequate amount of EMD shall be rejected.

4. The Terms & Conditions contained in the NIT and tender document should be applicable.

*EPIL* 2 Signature of the bidder with stamp
5.0 Tender documents shall be issued by and submitted to:

General Manager (Contracts)
Engineering Projects (India) Ltd.
6A, 6th Floor, Bakhtawar.
Nariman Point
Mumbai-400021

6.0 In case of any unscheduled holiday takes place on the last day of issue of Tender/Submission of tender the next working day will be treated as scheduled day and time for issue/submission of tender.

7.0 The corrigendum or addendum, extension, cancellation of this NIT, if any, shall be hosted on the EPI’s website & CPP Portal, the bidders are required to check EPI’s website regularly for this purpose, to take into account before submission of tender. All corrigendum and addendum are to be submitted duly signed & stamped. All bidders are advised to check EPI website www.epi.gov.in and www.eprocure.gov.in regularly.

8.0 The price bid of those bidders whose bid has been technically accepted on the basis of documents submitted shall be opened with prior intimation to them. However, it is made clear that the offer of the L-1 bidders shall be accepted subject to the confirmation of authentically of the PQ documents from the concerned department.

9.0 Tenders have to confirm whether they are registered under MSME Act or not, if so, relevant copy of the registration letter is to be attached in Envelope-1.

10.0 EPI reserves the right to accept any tender or reject any or all tenders or annual this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion. The corrigendum, extension, cancellation of this NIT, if any, shall be given on EPI’s website: www.engineeringprojects.com only. The intending tenderers are requested to visit EPI’s website regularly for this purpose.

General Manager (Contracts)
Engineering Projects (India) Ltd.

Dated:-