Engineering Projects (India) Ltd.
(A Govt. Of India Enterprise)

NOTICE INVITING TENDER
NEW DELHI

Tender No. – DLI/CON/ITD/452
Last date of receipt of Tender: 20.02.2015 upto 03:30 pm
Date & Time for opening of Technical Bid: 20.02.2015 at 04:00 pm

TENDER ENQUIRY IN TWO BID SYSTEM

Sealed tenders are invited in two separate covers as follows for items as per the attached specifications.

1st Envelop: Technical Bid

2nd Envelop: Price Bid

Item:  FSMA (Full Service Maintenance Agreement) for all services of 5 Nos. Multifunction Printer Xerox 5019 and Comprehensive AMC for 3 Nos. WC6505 Xerox Printers with Annual Rate Contract for Consumables like Imaging Unit and Fuser Assembly at EPI Corporate Office, New Delhi.

Pre Qualification Criteria:
1. The competitive AMC and FSMA under the tender can be done only by the authorized service provider of OEM (XEROX). Letter of authorization from the manufacturer / parent company to be enclosed.

2. Tenderer should have registration of Sales Tax / VAT and Service Tax. (Documentary proof to be enclosed).

3. Office: The provider should have office at Delhi/NCR.

4. Copy of PAN No. is to be enclosed.
1. Technical Bid:

Original Tender document copy signed and stamped by the bidder on each page accepting tender terms and conditions.

Scope of Work (attached at Annexure - I and Annexure - II) with terms and conditions of supply/services, deviation sheet along with PQ document and un-priced copy of bid in DUPLICATE and EMD (Earnest Money Deposit) in one sealed cover duly superscribed 'Technical Bid'.

2. Price Bid:

Price alone in both figures and words, as per price bid format at Annexure-IV in the other sealed cover duly superscribed 'Price Bid'.

Each cover must be clearly marked with Title, Number and Date of the tender enquiry and last date of receipt of tender.

Tenderer shall clearly certify that the items quoted strictly confirm to the specifications, deviations if any, should be clearly indicated on a separate deviation sheet.

Tenders shall be accompanied by Earnest money deposit of ₹2500/- in the form of crossed Demand Draft/Pay Order in favour of ‘Engineering Projects (India) Ltd.’ payable at New Delhi. Tender not accompanied by Earnest Money Deposit are liable to be rejected.

The offer should be valid for a minimum period of three months from the last date of submission of Bids.

All bidders are required to enclose signed and stamped copy of General Purchase Conditions (GPC) as a token of acceptance along with Technical bid.
EPI reserves the right to accept or reject any or all tenders or to Annul this tender process and also the right to place orders for full or part quantities or distribute amongst various bidders without assigning any reason whatsoever.

Tenders to be addressed to: **Group General Manager (Contracts)**
Contracts Division
Engineering Projects (India) Ltd.
Corporate Office
Core – 3, Scope Complex
7, Institutional Area
Lodhi Road
New Delhi – 110003
Phone No: 24361666
Fax No: 011 – 24363426
E – Mail: contracts@epi.gov.in

Tender document are available at EPI’s website: From the date of uploading on EPI website.

**Enclosures:**

1. Scope of work as follows:-
   a. For FSMA of 5 Nos. Multifunction printers Xerox 5019:- Scope of work and Commercial terms & Conditions as per Annexure-I.
   b. For AMC of 3 Nos. Xerox 6505:- Scope of work and Commercial terms and Conditions as per Annexure-II.

2. General Purchase Conditions of EPI as per Annexure-III.
3. Price bid format as per Annexure-IV.

GGM (Contracts)
06.02.2015