ENGINEERING PROJECTS (INDIA) LTD.
(A.Govt of India Enterprise)

TENDER NO.-  EPI/WRO/CON/CDAC/0028

Architectural Services for Interior design, drawings, seating layouts, ceiling layouts, balance civil works for Construction of partially completed building Innovation Park of Centre for Development of Advance Computing( CDAC), Pune Campus

TENDER INVITED BY :

ENGINEERING PROJECTS (INDIA) LTD.
## INDEX

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Description</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NIT</td>
<td>3-8</td>
</tr>
<tr>
<td>2</td>
<td>Instructions To Tenderers</td>
<td>9</td>
</tr>
<tr>
<td>3</td>
<td>Agreement for Consultancy Services</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Acceptance of tender conditions</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>Price Bid</td>
<td>1</td>
</tr>
</tbody>
</table>
**ENGINEERING PROJECTS (INDIA) LTD.**  
(A Govt. of India Enterprise)  
**WESTERN REGIONAL OFFICE, MUMBAI**

**EPI/WRO/CON/**  
05/12/2014

**NOTICE INVITING TENDER**

1.0 Engineering Projects (India) Ltd invites the Tenders in sealed & superscribed envelopes from Architects and Engineering Consultancy Firms for Architectural Services for Interior design, drawings, floor plan ceiling layout, balance civil works, external development as per detailed scope for Construction of partially completed Innovation Park of Centre for Development of Advance Computing (CDAC) Pune Campus.

The brief particulars of scope of work in this tender for the following work:-

<table>
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<tr>
<th>Sl. No.</th>
<th>Name of Work</th>
<th>Area of Projects for which Consultancy service to be provided</th>
<th>Time of Completion</th>
</tr>
</thead>
</table>
| 1.      | Architectural Services for Interior design, drawings, seating layouts, ceiling layouts, balance civil works, external development, obtaining required Approvals/permissions / NOC from Pune Municipal Corporation etc., for Construction of partially completed building Innovation Park of Centre for Development of Advance Computing (CDAC), Pune Campus | Built up area Approximately 2,40,000 sq.ft. Basement + GR.+5 Storied building, External Development | 1. Preliminary Interior Layouts within two weeks of LOI  
2. Detailed Ceiling plans with coordinated drawings for all floor levels & Detailed interior layout, seating arrangement with approval from EPIL, CDAC BMS committee within next four weeks.  
3. Total completion time is 15 months for Interior design, drawings, seating layouts, ceiling layouts, approval etc., co-ordination with other services like, HVAC/Electrical/BMS obtaining required permissions/NOC/Pune Municipal Corporation |
The Terms & Conditions for appointment of Associate Consultant is mentioned in the “Agreement for Consultancy Services” enclosed as Annexure –I

2.0 Time schedule of Tender activities:

i) Date & Time of sale/Download of Tender Documents - **05.12.2014 to 19.12.2014**

II) Date of Site visit & Pre bid meeting (ref.Para 8) - **11.12.2014**

ii) Last Date & Time of Submission of tenders - **22.12.2014 upto 3:00PM**

iii) Date & Time of Opening Envelope-1 (Techno Commercial) - **22.12.2014 at 3:30 PM**

Contractors who fulfil the following requirement shall be eligible to apply. The Joint Ventures and consortium are not accepted.

3.0. PRE QUALIFICATION CRITERIA :-

The Architectural/Consultant firm should have successfully completed similar works in the last seven years.

i) The Architectural Consultant firm must have successfully completed one similar work for built up area equal to 80% of the of Project built up area put to tender.

OR

Two similar completed works, each work built up area not less than the built up area equal to 60% of project built up area put to tender.

OR

Three similar completed works each work built up area not less than the built up area equal to 40% of project built up area put to tender.

ii) Similar work shall mean Architectural Design & services for interior works for Institutional buildings/Commercial Buildings, including preparation of BOQ. The firm must be in similar business for at least five years.

iii) The experience certificate issued by office not below the rank of Executive Engineer/Project Manager shall be submitted in support of above.

iv) The Architectural Consultant firm must have average Annual Financial turnover for last three years ending March 2014 from “Design & Engineering Services” of not less than ‘30 Lacs’. Copies of balance sheet for all three years/Certificate from Chartered Accountants to be submitted clearly indicating Financial Turnover for last three years ending March 2014 from “Design & Engineering Services”.

v) Should have positive net worth in last three years and should not have incurred losses in more than one year in the last three years ending 31.03.2014.
vi) Director/Partner/Proprietor of company should be registered with ‘Council of Architecture’. The firm must have minimum five years of experience in the field of similar work.

vii) Proprietorship/Partnership deed/Memorandum and Articles of association of the firm and their details are to be submitted.

viii) Bidder must have valid Service tax registration certificate and PAN of income tax/PF registration no on the date of bid submission. Copies of these certificates shall be submitted by bidder

ix) The Architectural Consultant firm requires to furnish details of Skilled and Trained Manpower including Engineers, Architects, Interior Designers and Technical staff employed and detail of software and hardware available with the consultant. Only licensed versions of software shall be used by Architect.

4.0 Visit & Inspection of Site:

The balance work has to be done tailed with the already executed work for proper integration and commissioning.

Assessment about the quantum of work is responsibility of the bidder.

It is felt mandatory for all the bidders to visit site and inspect the same about the already executed activities and pending works. The scheduled date of visit will be as given in NIT and revised if required confirmation from concerned official of EPI about site visit will be enclosed along with bid.

The bidders who decide not to visit site for assessment of the balance work shall be solely responsible for the entire scope and EPI shall not be held responsible for any such claims later on.

5.0 SCOPE OF WORK:

5.0.1 Design, preparation of drawings/layouts, presentation/interaction with CDAC along with EPI and obtaining approval for the following balance works:

a. Civil Work
b. Fire Protection Work
c. HVAC Work
d. Electrical Work
e. Elevator Work
f. Interior and Furniture Work
g. BMS and other Works
h. Drainage Work
i. Plumbing / water work
j. All statutory requirements / permissions from local authorities / NOC etc
k. Horticulture
l. External works
m. Guard Rooms

5.0.2 Design will have to be done considering existing DPR and BOQ. Copy of same will be provided to successful bidder. Interior Layout, design and drawing of Interior seating arrangement, ceiling layout for all levels, Design & detail of Cafeteria, detail doors design, Colour coordination drawings, Co-ordinated drawings for internal, external services at all levels. 3D drawings and Walkthrough for complete building, handing over of as built drawings.

5.0.3 Obtaining final completion / occupancy certificates / permissions / approvals / re-approvals etc. from competent authorities including but not limited to environmental clearances, MSCDL permissions, Pune Municipal Corporation approvals etc.
Any other miscellaneous works related to other works like coordination etc

5.0.4 In addition to above:
- Integration of all discipline drawings.
- Present Status report
- Balance work report and completion.
- Preparation of Tech. Specification for balance works
- Shop drawings, Schematic drawings
- Mock up approvals, sample approval for items in scope of work (BOQ).

6.0 The complete Tenders comprising of the following documents are available on the website and the same can be downloaded by the intending bidders directly from EPI www.epi.gov.in /cppp portal www.eprocure.gov.in The tender fees of ` 5000.00 (Rupees Five thousands only) (Non-Refundable) by Crossed Demand Draft favouring “Engineering Projects (India) Ltd.”, payable at Mumbai shall be submitted by the bidder along with their bid in Envelope I. Issuance of Tender Documents to any tenderer shall, however, not construe that the tenderer is considered to be qualified for the tender work and the same may be rejected if on detailed scrutiny, the documents submitted along with the tender are found to be unsatisfactory/forged. The decision of EPI in this regard shall be final and binding on the tenderer.

1. Notice Inviting Tender, Instruction to Tenderers

2. Agreement for Design, Engineering & Consultancy (Annexure-I)

3. Letter of Acceptance (Annexure – II)

4. Price Format (Annexure-III)
7.0 The drawings and designs of the building, services, systems already made are available for reference at our office and will be made available during site visit. The drawings will be handed over to successful bidder.

8.0 Details of representatives of bidder who will associate during site visit and Pre-bid meeting should be informed through Email/fax upto 10.12.2014.

Address for reporting for Site visit:

Centre for Development of Advanced Computing
Pune University Campus,
Pune - 411007
Tel No.: +91-20–2569 4015

9.0 Validity of offer will be 90 days from opening of price bid.

10.0 Advance: No advance is payable.

11.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable. In case of any unscheduled holiday takes place on the last day of issue of tender/submission of tender, the next working day will be treated as scheduled day and time for issue/submission of Tender.

12.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and Liability whatsoever.

13.0 The corrigendum or addendum, extension, cancellation of this NIT, if any, shall be hosted on the EPI’s website/CPP portal. The bidders are required to check EPI’s website and CPP Portal regularly for this purpose, to take into account before submission of tender. All Corrigendum and addendum are to be submitted duly signed & stamped. All bidders are advised to check EPI website [www.epi.gov.in](http://www.epi.gov.in) regularly.

14.0 The price bid of those bidders whose bid has been technically accepted on the basis of documents submitted shall only be opened with prior intimation to the bidder. However, it is made clear that the offer of the L-1 bidders shall be accepted subject to the confirmation of authenticity of the PQ documents from the concerned department.
15. The tender document is issued by and shall be submitted to:

General Manager (Contracts)
Engineering Projects (India) Ltd.,
(A Govt. of India Enterprise)
6A, 6th Floor, BAKHTAWAR,
Nariman Point, Mumbai – 400021
Tel No : 022 22049230
Fax : 022 22882177
e-mail : wromumbai@epi.gov.in

All the queries shall be raised to and replied by the tender issuing authority only.
## INSTRUCTIONS TO TENDERERS

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<th>Two Bid System</th>
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<tr>
<td>1</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Part</td>
<td>Techno-commercial bid under a sealed cover – (Envelope ‘1’)</td>
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<tr>
<td>2</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Part</td>
<td>Price Bid - under a sealed cover – (Envelope ‘II’)</td>
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### 1<sup>st</sup> Part Techno-commercial Bid: Envelope - I

Bidders are required to submit the following tender documents duly sealed and signed in Envelop 1 (techno-commercial):

1. Tender Fee
2. Notice Inviting Tender, Instruction to Tenderers, ACC
3. Agreement for Design, Engineering & Consultancy (Blank format)
4. Documents for qualification
5. Price Bid Format (blank)

### 2<sup>nd</sup> Part Price Bid - Envelope II

In this part bidder should enclose only Price bid as per format enclosed at annexure-III. The form of Price Bid duly filled in lumpsum basis for Architectural Services for Interior design, drawings, layout for Construction of partially completed building of CDAC Pune Campus both in words and figures superscribed “Price Bid.” for NIT no, Due on, from (name& address of the bidder with contact no.) No other documents should be kept in this envelope.

### Envelope III:

Both the Envelopes I & II shall be put in another envelope which will be superscribed with the NIT No. mentioned above and submitted to the official address mentioned below.

### Address for collection & submission of tender

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<td>Nariman Point, Mumbai – 400021</td>
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<td>e-mail : <a href="mailto:wromumbai@epi.gov.in">wromumbai@epi.gov.in</a></td>
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### Contact details for Tender Related Queries /Visit

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