TENDER DOCUMENT

TENDER No.: BHI/PI(S)/665/1046

FOR

Tender for Preparation of Balance drawings for various buildings for “Augmentation of Raw Material Handling Receipt and Handling Facilities for New OHP Part– B (Package - 61) for Bhilai Steel Plant (BSP).” Chhattisgarh.

VOLUME – I

(Notice Inviting Tender (NIT), Instructions to Tenderer, Additional Conditions of Contract (ACC),)

ENGINEERING PROJECTS (INDIA) LIMITED
(A GOVT. OF INDIA ENTERPRISE)

B- 252, Street No.-5,
Smriti Nagar, Bhilai,
Chhattisgarh- 490020
ENGINEERING PROJECTS (INDIA) LTD.  
(A. Govt. of India Enterprise)  

NOTICE INVITING TENDER  

NIT No.: BHI/PI(S)/665/1046 Dated: 16.08.2014  

Tender for Preparation of Balance Drawings for various Buildings for 
“Augmentation of Raw Material Handling Receipt and Handling Facilities for New 
OHP Part– B (Package - 61) for Bhilai Steel Plant (BSP).” Chhattisgarh.  

Engineering Projects (India) Ltd. invites the sealed lump sum tender for the above work 
for Bhilai Steel Plant at Chhattisgarh from eligible firms for the following work.  

<table>
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<th>Sl. No.</th>
<th>Description of work</th>
<th>Period of completion</th>
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<td>1.</td>
<td>Preparation of balance drawings for various buildings based on the approved assignment drawings.</td>
<td>30 days from the date of issue of latest approved drawings.</td>
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The detailed scope of work is given in the tender document.  

Time schedule of tender activities.  

i) Date & Time of sale of Tender Documents From 16.08.2014 to 22.08.2014 (till 1.00 PM)  

ii) Last Date & Time of Submission of Tenders on 22.08.2013 by 02.00 PM  

iii) Date & Time of Opening Envelope-1 (Techno-Commercial Bid) on 22.08.2013 at 02.30 PM  

1. Bidders who fulfill the following criteria shall be eligible to apply. The joint ventures are not allowed.  

   i. The Bidder should have experience of Preparation of civil and architecture Drawings in last 3 years ending on 31.03.2014 for which documentary evidence like certificate from client, copy of WO/ certified invoice shall be submitted.  

   ii. The Bidder should have a valid PAN No. (Permanent Account Number), VAT and service tax registration.  

All the above documents shall be submitted duly signed, stamped by the authorized signatory of bidder and attested by a class-1 gazetted officer / notary public.  

Documentary evidence such as attested copy of work order, completion certificates, / performance certificates of previous works executed by them indicating value of each order with date of completion shall be submitted by the Bidder.
2.0 Tender documents comprising of the following are available on the website of EPI: www.epi.gov.in and www.cppp.gov.in in downloadable form.

   i) Notice Inviting Tender (NIT)          { Vol-I
   ii) Instructions To Tenderer.
   iii) Additional Conditions of Contract
   iv) Price Bid                           { Vol-II

3.0  a) The complete Tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website. Relevant experience certificate and other documents mentioned above clause no.-I duly attested by Gazetted officer or Notary public fulfilling the qualifying criteria shall be enclosed in Envelope-1. Completion Certificates from Clients shall be in the name of the Company who is submitting the tender. The Bidder has to produce original documents for verification at the time of opening of tender or as and when demanded. The Tender of any Bidder shall be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory. The decision of EPI in this regard shall be final and binding on the Bidder.

   b) Alternatively, Tender documents can also be obtained from the General Manager, Engineering Projects (India) Ltd., B- 252, Smriti Nagar, Bhilai-490020 from 16.08.2014 to 22.08.2014 (till 1.00 PM.) on request. Issuance of Tender Documents to any Bidder shall, however, not construe that the Bidder is considered qualified for the tender work and the same may be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory.

5.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable for the works.

6.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

7.0 EPI shall have right to verify any or all documents submitted by the bidder from the issuing authority for its correctness. If found false/ forged the offer will be summarily rejected.

The corrigendum, extension, cancellation of this NIT, if any, shall be given on the EPI’s website www.epi.gov.in and www.cppp.gov.in only. The intending Bidders are requested to visit the EPI’s website regularly for this purpose.

The tender documents shall be issued by and submitted to:

General Manager
ENGINEERING PROJECTS (INDIA) LTD.
B- 252, Street No. - 5,
Smriti Nagar
Bhilai- 490020 (C.G)
Mobile No. +919425296161
ENGINEERING PROJECTS (INDIA) LIMITED
(A Govt. of India Enterprise)

INSTRUCTIONS TO BIDDERS

1.0 MODE OF SUBMISSION
The tender is to be submitted in two separate sealed covers marked as under:

ENVELOPE-1:-
This ENVELOPE shall contain the following:

i. Unpriced BOQ duly signed and stamped
ii. Pre-Qualification Documents and Credentials as per clause no. 1.0 of NIT.
iii. Volume-I (Notice Inviting Tender (NIT), Instructions to Tenderer, Additional
Conditions of Contract (ACC), and Corrigendum/ Addendum, if any, duly filled in,
signed and stamped on each page by Bidder. Cutting or over-writing, if any, shall be
signed and stamped by the person signing the tender. All pro-forma forming part of
tender documents shall be filled in, signed and stamped by the Bidder).
iv. Copy of power of attorney / partnership deed, duly attested by Notary Public
authorizing the person who signs the tender.
   v. Any other information as required to be submitted along-with the tender.

This envelope shall be marked as:

ENVELOPE-1 “TECHNO-COMMERCIAL BID” FOR (Name of work as mentioned in
“Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

ENVELOPE – 2:-
This ENVELOPE shall contain only the Volume-II comprising of PRICE-BID.

This envelope shall be marked as:

ENVELOPE-2: ‘PRICE-BID’ FOR (Name of Work as mentioned in
“Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

Both the envelopes / packets shall be individually sealed and kept in an outer envelope
marked as:

TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

The outer envelope shall be duly sealed and shall be delivered at place of submission of
tender by the date and time fixed for receipt of tender as mentioned in “Notice Inviting
Tender”. The tenders received after the date and time of tender receipt shall not be considered and shall be returned to the Bidder unopened. EPI shall not be responsible for any postal or other delays, whatsoever and Bidder should take care to ensure the submission of tender at place of receipt of tender by due date and time fixed for tender receipt. All the envelopes shall be addressed to the authority who has invited the tender as mentioned in “Notice Inviting Tender”.

1.1 First the Envelope-1 of the Bidder shall be opened. Bidders who unconditionally accept the tender conditions, and whose Techno-Commercial Bid along with PQ Documents is found suitable shall be considered for the opening of their Price Bid and Envelope-2 of such Bidders shall only be opened. The tenders not conveying un-conditional acceptance of tender conditions or whose Techno-Commercial Bid and PQ Documents are not found suitable shall be rejected and such Bidder shall not be allowed to attend Price Bid opening i.e. opening of Envelope-2.

1.2 Once the Bidder has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in / along with the ‘Price-Bid’ /tender.

1.3 In case the condition 1.2 mentioned above is found violated at any time after opening of tender, the tender shall be summarily rejected.

2.0 EPI reserves the right to reject any or all the tenders in part or full without assigning any reason whatsoever thereof. EPI does not bind itself to accept the lowest tender.

2.1 EPI reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The Contractor is bound to accept the portion of work as offered by EPI after split up at the quoted / negotiated rates.

3.0 The rate quoted shall remain firm till entire duration of the job.

3.1 The Bidders should quote the rate in figures as well as in words also.

3.2 All corrections/cuttings should be signed by the Bidder. Each page of the tender should be signed by the Bidder. In the event of discrepancy between rate in figures and words the rate quoted in words shall be treated as correct.

4.0 The tenders shall be strictly as per the conditions of contract. Tenders with any additional condition(s) / modification(s) shall not be accepted.

5.0 The witnesses to the Tender / Contract Agreement shall be other than the Bidder / Bidders competing for this work and must indicate full name, address, status/occupation with dated signatures.

6.0 The acceptance of tender will rest with EPI. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

7.0 Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable to rejection.

8.0 On acceptance of tender, the name of the accredited representative(s) of the Contractor for taking instructions from Engineer-in-Charge or its authorized representative shall be
intimated by the Contractor within 5 days from issue of letter of intent by EPI through e-mail / fax / other suitable mode.

9.0 The work will be carried out as per approved drawings and the instructions of Engineer-in-charge.

10.0 Transfer of bid documents purchased by one intending bidder to another is not permissible.

11.0 Tenders must be duly signed with date and sealed. An attested copy of power of attorney/affidavit/Board Resolution executed as under shall accompany the ‘Tender Documents’.

a) In case of Sole Proprietorship, an affidavit of Sole Proprietorship and if the tender is signed by any other person Power of Attorney by the Sole Proprietor in favour of signatory.

b) In case of Partnership firm, if tender is not signed by all the partners, Power of Attorney in favour of the Partner/person signing the tender/documents by all the partners authorizing him to sign the tender/documents.

c) In case of Company, copy of the Board Resolution authorizing the signatory to sign on behalf of the Company.

12.0 Tenders with following discrepancies are liable for rejection:-

a) Tenders with over-written or erased rates, percentages, amounts or rates, percentages not written in both figures and words. In case the same are not signed and stamped.

b) Tender received after specified date/time whether due to postal or other delays.

c) Tender in respect of which canvassing in any form is resorted to by the Bidder whatsoever.

d) If the Bidder deliberately gives wrong information in his tender or resorts to unfair methods in creating circumstances for the acceptance of his tender, EPI reserves the right to reject such tender at any stage.

13.0 Submission of a tender by the Bidder implies that he has read the complete contract documents and has made himself aware of the scope, terms & conditions and specifications of the work to be done and of conditions at which stores, tools, plant, etc. will be issued to him by EPI (if any), local conditions and political situations and other factors having bearing on the execution of the works. No claim of the agency whatsoever, within the purview of this clause, shall be entertained at any stage of the work.

15.0 VALIDITY OF OFFER – 30 days from the date of opening of price bid.
ADDITIONAL CONDITIONS OF CONTRACT (ACC)

Tender for Preparation of balance Drawings for various buildings for “Augmentation of Raw Material Handling Receipt and Handling Facilities for New OHP Part– B (Package - 61) for Bhilai Steel Plant (BSP)”, Chhattisgarh.

1. **SCOPE OF WORK:**

   a) The scope of work shall be preparation of balance drawings for various buildings based on the approved assignment drawings including all revisions required for incorporation of comments / site conditions till final approval of MECON.
      
      I. Pump House Buildings – 6 Nos.
      II. Area Repair Shop – 1 No.
      III. Compressor House – 1 No.
      IV. Sub Stores Building – 1 No.
      V. Over Head Tank – 1 No.

   b) Drawings shall be submitted in soft copy.

   c) Required follow-ups with MECON till approval of drawings.

2. **Time of Completion**

   The completion time shall be 30 days from the date of issue of latest approved assignment drawings.

3. **The Rate will remain firm till completion of work in all respect.**

4. **Site Visit**

   Designers shall be deputed at site time to time with prior permission of EPI during engineering / construction work. Payment for visit of designers shall be made extra. During visit at site the designers will be provided suitable accommodation and local transportation by EPI free of cost.

5. **Terms of Payment.**

   i) 60% Payment shall be released on first submission to EPI/MECON.
   ii) 30% Payment shall be released after final approval of MECON.
   iii) 10% Payment after 6 months from date of approval of MECON or completion of site work, whichever is earlier.

6. **Taxes & Duties**

   The price is inclusive of all taxes and duties except service tax, which will be paid extra at actual on production of supporting documents.

   Deduction of income tax at source will be made as per rules.
7. **Quantity Variation**  
Quanty variation is not applicable.

8. **Escalation, idle Time etc.**  
Escalation, idle time and interest charges on any account whatsoever shall not be payable by the EPI.

9. **Patent Right and Secrecy**  
Any information, data specification, drawings, documents, instruction relating to the process of work performed under this order shall be regarded as confidential and contractor will not reveal or divulge any content therein to any unauthorized person/organization.

Contractor, on completion and taking over of the executed work, shall return to the EPI, all the drawings/documents, issued to him by the EPI for the purpose of execution of the work.

The detailed drawings prepared by the agency and approved by MECON shall become property of EPI.

10. In case of non-approval of contractor’s association with EPI for this work by the Owner / Client due to any reason, the tender submitted by them shall be rejected and the contractor shall have no claim / liability on EPI.

11. EPI reserves the right to distribute the work to different parties at the lowest received/finalized rate.