NOTICE INVITING TENDER

TENDER No.: BHI/PI(S)/665/1041

FOR

Surveying works for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061) & Augmentation of Fuel & Flux Crushing Facilities (Pkg-064) for Bhilai Steel Plant at Chhattisgarh

Vol. - I

(Notice Inviting Tender (NIT), Additional Conditions of Contract (ACC), Instructions To Tenderer. Letter of Undertaking, Form of Tender & Memorandum)

ENGINEERING PROJECTS (INDIA) LIMITED
(A GOVT. OF INDIA ENTERPRISE)

B- 252, Street No.-5,
Smriti Nagar, Bhilai,
Chhattisgarh- 490020
ENGINEERING PROJECTS (INDIA) LTD.
(A. Govt. of India Enterprise)
NOTICE INVITING TENDER

NIT No.: BHI/PI(S)/665/1041

Dated: 27.05.2014


Engineering Projects (India) Ltd. invites the sealed tender for the above work for Bhilai Steel Plant at Chhattisgarh from professional surveying agencies / firms for the following work.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing Two Nos. survey teams (each survey team consist of one experienced surveyor and three survey helpers with all survey instruments like total station, Auto level etc.) including preparation of drawings in AutoCAD for day to day survey work inside BSP premises on monthly basis.</td>
<td>01 (One) Year</td>
</tr>
</tbody>
</table>

Time schedule of tender activities.

i) Date & Time of sale of Tender Documents From 27.05.14 to 02.06.14 (till 11.00 AM)

ii) Last Date & Time of Submission of Tenders 02.06.14 by 11.30 AM

iii) Date & Time of Opening Envelope-1 (Techno-Commercial Bid) 02.06.14 at 12.00 Noon

Bidders who fulfill the following criteria shall be eligible to apply. The joint ventures are not allowed.

i. The Bidder should have minimum five years experience of similar work in industrial projects for which documentary evidence like certificates from client and copy of WO/ certified invoice shall be submitted.

ii. The Bidder should have a valid PAN No. (Permanent Account Number) and service tax registration.

iii. The Bidder shall have to obtain PF registration within 15 days of LOI if not already available.

All the above documents shall be submitted duly signed, stamped by the authorized signatory of bidder and attested by class-1 gazetted officer / notary public.
2.0 Tender documents comprising of the following are available on the website of EPI: [www.epi.gov.in](http://www.epi.gov.in) and [www.cppp.gov.in](http://www.cppp.gov.in)

i) Notice Inviting Tender (NIT)
ii) Instructions To Tenderer.
iii) Additional Conditions of Contract (ACC)
iv) Letter of Undertaking, Form of Tender & Memorandum
v) Price Bid

\[ - \text{ Vol-I} \]
\[ - \text{ Vol-II} \]

3.0 a) The complete Tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website. The tender fees (Non-Refundable) of Rs. 1,000.00 (Rupees One Thousand only) by crossed Demand Draft favouring ‘Engineering Projects (India) Ltd.’ payable at Bhilai, shall be submitted by the bidder along with their Bid. Relevant experience certificate and other documents mentioned above duly attested by Gazetted officer or Notary public shall be submitted along with the Bid.

b) Alternatively, Tender documents can also be obtained from the General Manager, Engineering Projects (India) Ltd., B- 252, Smriti Nagar, Bhilai-490020 from 27.05.14 to 02.06.14 (till 11.00 AM) on request against tender fees (Non-Refundable) of Rs.1000.00 (Rupees One Thousand only) by crossed Demand Draft/Banker’s cheque favouring “Engineering Projects (India) Ltd.” payable at Bhilai.

4.0 Safety PPEs as applicable for similar works inside the plant need to be strictly complied with.

5.0 Intended bidders are requested to visit the site to acquaint themselves fully with the site conditions before submitting their bids. Nothing extra shall be paid on account of site condition. Intended bidders are requested to visit the site to acquaint themselves fully with the site conditions before submitting their bids.

6.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

7.0 EPI shall have right to verify any or all documents submitted by the bidder from the issuing authority for its correctness. If found false / forged the offer will be summarily rejected.

The corrigendum, extension, cancellation of this NIT, if any, shall be given on the EPI’s website [www.epi.gov.in](http://www.epi.gov.in) and [www.cppp.gov.in](http://www.cppp.gov.in) only. The intending Bidders are requested to visit the EPI’s website regularly for this purpose.

The tender documents shall be issued by and submitted to:

GENERAL MANAGER
ENGINEERING PROJECTS (INDIA) LTD.
B- 252, Street No. - 5,
Smriti Nagar
Bhilai- 490020 (C.G)
Mobile No. +919425296161
ENGINEERING PROJECTS (INDIA) LIMITED
(A Govt. of India Enterprise)

INSTRUCTIONS TO BIDDERS

1.0 MODE OF SUBMISSION
The tender is to be submitted in two separate sealed covers marked as under:

ENVELOPE-1:-

This ENVELOPE shall contain the following:
i) Unpriced BOQ duly signed and stamped
ii) Letter of Undertaking for un-conditional acceptance of the tender conditions as per proforma given in ITT.
iii) Pre-Qualification Documents and Credentials as per clause no. 1.0.
iv) Volume-I (Notice Inviting Tender (NIT), Instructions To Tenderer, Additional Conditions of Contract (ACC), Letter of Undertaking, Form of Tender & Memorandum) and Corrigendum/ Addendum, if any, duly filled in, signed and stamped on each page by Bidder. Cutting or over-writing, if any, shall be signed and stamped by the person signing the tender. All pro-forma forming part of tender documents shall be filled in, signed and stamped by the Bidder.
v) Copy of power of attorney / partnership deed, duly attested by Notary Public authorizing the person who signs the tender.
vi) Any other information as required to be submitted along-with the tender.

This envelope shall be marked as:

ENVELOPE-1 “TECHNO-COMMERCIAL BID” FOR (Name of work as mentioned in “Notice Inviting Tender”)

NIT No. : ________________________________
DUE ON: ________________________________
FROM: (Name of the Contractor)

ENVELOPE – 2:-

This ENVELOPE shall contain only the Volume-II comprising of PRICE-BID.

This envelope shall be marked as :

ENVELOPE-2: ‘PRICE-BID’ FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : ________________________________
DUE ON: ________________________________
FROM: (Name of the Contractor)
Both the envelopes / packets shall be individually sealed and kept in an outer envelope marked as:

**TENDER FOR** (Name of Work as mentioned in “Notice Inviting Tender”)
**NIT No. :** ______________________________
**DUE ON:** ______________________________
**FROM:** (Name of the Contractor)

The outer envelope shall be duly sealed and shall be delivered at place of submission of tender by the date and time fixed for receipt of tender as mentioned in “Notice Inviting Tender”. The tenders received after the date and time of tender receipt shall not be considered and shall be returned to the Bidder unopened. EPI shall not be responsible for any postal or other delays, whatsoever and Bidder should take care to ensure the submission of tender at place of receipt of tender by due date and time fixed for tender receipt. All the envelopes shall be addressed to the authority who has invited the tender as mentioned in “Notice Inviting Tender”.

1.1 First the Envelope-1 of the Bidder shall be opened. Bidders who unconditionally accept the tender conditions, deposit the required Tender Fee and whose Techno-Commercial Bid along with PQ Documents is found suitable shall be considered for the opening of their Price Bid and Envelope-2 of such Bidders shall only be opened. The tenders not accompanied by requisite Earnest Money and/or not conveying unconditional acceptance of tender conditions or whose Techno-Commercial Bid and PQ Documents are not found suitable shall be rejected and such Bidder shall not be allowed to attend Price Bid opening i.e. opening of Envelope-2.

1.2 Once the Bidder has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in / along with the ‘Price-Bid’/tender.

1.3 In case the condition 1.2 mentioned above is found violated at any time after opening of tender, the tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy, be at liberty to forfeit the full said Earnest Money absolutely.

2.0 EPI reserves the right to reject any or all the tenders in part or full without assigning any reason whatsoever thereof. EPI does not bind itself to accept the lowest tender.

EPI reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The Contractor is bound to accept the portion of work as offered by EPI after split up at the quoted / negotiated rates.

3.0 The rate quoted shall remain firm till entire duration of the job.

3.1 The Bidders should quote the rate in figures as well as in words also.

3.2 All corrections/cuttings should be signed by the Bidder. Each page of the tender should be signed by the Bidder. In the event of discrepancy between rate in figures and words the rate quoted in words shall be treated as correct.

4.0 The tenders shall be strictly as per the conditions of contract. Tenders with any additional condition(s) / modification(s) shall not be accepted.
5.0 The witnesses to the Tender / Contract Agreement shall be other than the Bidder / Bidders competing for this work and must indicate full name, address, status/occupation with dated signatures.

6.0 The acceptance of tender will rest with EPI. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

7.0 Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable to rejection.

8.0 On acceptance of tender, the name of the accredited representative(s) of the Contractor for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated by the Contractor within 5 days from issue of letter of intent by EPI through e-mail / fax / other suitable mode.

9.0 The work will be carried out as per instructions of Engineer-in-charge.

10.0 Transfer of bid documents purchased by one intending bidder to another is not permissible.

11.0 Tenders must be duly signed with date and sealed. An attested copy of power of attorney/affidavit/Board Resolution executed as under shall accompany the ‘Tender Documents’.

   a) In case of Sole Proprietorship, an affidavit of Sole Proprietorship and if the tender is signed by any other person Power of Attorney by the Sole Proprietor in favour of signatory.

   b) In case of Partnership firm, if tender is not signed by all the partners, Power of Attorney in favour of the Partner/person signing the tender/documents by all the partners authorizing him to sign the tender/documents.

   c) In case of Company, copy of the Board Resolution authorizing the signatory to sign on behalf of the Company.

12.0 Tenders with following discrepancies are liable for rejection:

   a) Tenders with over-written or erased rates, percentages, amounts or rates, percentages not written in both figures and words. In case the same are not signed and stamped.

   b) Tender received after specified date/time whether due to postal or other delays.

   c) Tender in respect of which canvassing in any form is resorted to by the Bidder whatsoever.

   d) If the Bidder deliberately gives wrong information in his tender or resorts to unfair methods in creating circumstances for the acceptance of his tender, EPI reserves the right to reject such tender at any stage.

13.0 Submission of a tender by the Bidder implies that he has read the complete contract documents and has made himself aware of the scope, terms & conditions and specifications of the work to be done and of conditions at which stores, tools, plant, etc. will be issued to him by EPI (if any), local conditions and political situations and other
factors having bearing on the execution of the works. No claim of the agency whatsoever, within the purview of this clause, shall be entertained at any stage of the work.

14.0 PAYMENT TERMS

i) No mobilization advance will be paid.

ii) 100% payment shall be released within 15 days after submission of bill certified by EPI.

iii) Taxes & Duties: all taxes & duties included in the price except service tax which shall be paid extra.

iv) Party shall abide by all safety & statutory norms applicable inside BSP at no extra cost.

v) The amount / rate quoted by the party to EPI includes all direct and indirect cost of labour.

15.0 MOBILIZATION SCHEDULE - within 7 days after issue of LOI.

16.0 VALIDITY OF OFFER – 30 days from the date of opening of price bid.
ADDITIONAL CONDITIONS OF CONTRACT (ACC)


SCOPE OF WORK:

i) Providing Two Nos. survey teams (each survey team consist of one experienced surveyor and three survey helpers with all survey instruments like total station, Auto level etc.) including preparation of drawings in AutoCAD for day to day survey work inside BSP premises on monthly basis for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061) & Augmentation of Fuel & Flux Crushing Facilities (Pkg-064), for Bhilai Steel Plant at Chhattisgarh.

ii) The surveyor must be familiar in operating AUTO CAD with related software for preparation of Survey Drawings and Survey Report on day-to-day basis.

iii) Party shall ensure smooth execution of work without damaging the surrounding property / facilities. In case of any damage occurs, the same shall be to the account of the party.

iv) Party shall use their own set of computer excluding printer for day-to-day works.

v) Transportation facility and accommodation is included in the price.

vi) Duration of deployment shall be initially for 01 (One) Year which may be extended further at the rate of 3 months twice at the sole discretion of EPI, keeping terms and conditions unaltered.

vii) The Agency shall arrange to take Professional Liability Insurance in favour of Engineering Projects (India) Ltd. Bhilai for a sum of Rs 10.00 Lakh.

viii) The work shall be executed inside the plant premises, which is a restricted area. The party shall comply with all rules and regulations including safety in vogue.
**MEMORANDUM**

Tender for Surveying works for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061) & Augmentation of Fuel & Flux Crushing Facilities (Pkg-064) for Bhilai Steel Plant at Chhattisgarh

NIT No.: BHI/PI(S)/665/1041

<table>
<thead>
<tr>
<th>SI NO.</th>
<th>Description</th>
<th>Cl. No.</th>
<th>Values/Description to be applicable for relevant clause(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Name of work</td>
<td></td>
<td>Providing Two Nos. survey teams (each survey team consist of one experienced surveyor and three survey helpers with all survey instruments like total station, Auto level etc.) including preparation of drawings in AutoCAD for day to day survey work inside BSP premises on monthly basis.</td>
</tr>
<tr>
<td>ii.</td>
<td>Owner/Client</td>
<td></td>
<td>Bhilai Steel Plant, Bhilai</td>
</tr>
<tr>
<td>iii.</td>
<td>Type of Tender</td>
<td></td>
<td>Rate Contract</td>
</tr>
<tr>
<td>iv.</td>
<td>Earnest Money Deposit</td>
<td>NIT</td>
<td>NA</td>
</tr>
<tr>
<td>v.</td>
<td>Duration of contract</td>
<td>NIT</td>
<td>01 (one) year, ACC Clause (vi)</td>
</tr>
<tr>
<td>vi.</td>
<td>Mobilization Advance</td>
<td>8.0</td>
<td>NA</td>
</tr>
<tr>
<td>vii.</td>
<td>Interest Rate on Mobilization Advance</td>
<td>8.0</td>
<td>NA</td>
</tr>
<tr>
<td>viii.</td>
<td>Number of installments for recovery of Mobilization</td>
<td>8.0</td>
<td>NA</td>
</tr>
<tr>
<td>ix.</td>
<td>Schedule of Rates applicable</td>
<td>69.0</td>
<td>NA</td>
</tr>
<tr>
<td>x.</td>
<td>Validity of Tender</td>
<td>4.0</td>
<td>30 days from the date of opening of price bid.</td>
</tr>
<tr>
<td>xi.</td>
<td>Security Deposit</td>
<td>9.0</td>
<td>NA</td>
</tr>
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<tr>
<td>xii.</td>
<td>Retention Money</td>
<td>10.0</td>
<td>NA</td>
</tr>
<tr>
<td>xiii.</td>
<td>Time allowed for starting the work</td>
<td>43.0</td>
<td>The date of start of contract shall be reckoned 7 days from date of issue of LOI.</td>
</tr>
<tr>
<td>xiv.</td>
<td>Defect Liability Period</td>
<td>74.0</td>
<td>NA</td>
</tr>
<tr>
<td>xv.</td>
<td>Arbitration</td>
<td>76.0</td>
<td>Arbitration shall be as per provision of clause no. 76 of GCC.</td>
</tr>
<tr>
<td>xvi.</td>
<td>Jurisdiction</td>
<td>76.3</td>
<td>Courts at DELHI / NEW DELHI</td>
</tr>
</tbody>
</table>

**SIGNATURE OF BIDDER**

**NAME (CAPITAL LETTERS)** : ________________________________

**OCCUPATION**

______________________________

**ADDRESS**

______________________________

______________________________

**SEAL OF BIDDER**
LETTER OF UNDERTAKING

ENGINEERING PROJECTS (INDIA) LIMITED
(Address of submission as mentioned in “Notice Inviting Tender”)


NIT No.: BHI/PI(S)/665/1041

Sir,

UNDERTAKING FOR ACCEPTANCE OF TENDER CONDITIONS

1. The Tender Documents for the work as mentioned in "Memorandum" to “Form of Tender” have been issued to me / us by ENGINEERING PROJECTS (INDIA) LIMITED and I / we hereby unconditionally accept the tender conditions and Tender Documents in its entirety for the above work.

2. The contents of clause 1.2 and 1.3 of the Tender Documents (Instructions to Bidders) have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s) /condition(s) (except unconditional rebate on price, if any) in the ‘Price-Bid’ enclosed in “Envelope-2” and the same has been followed in the present case.

In case this provision of the Tender is found violated at any time after opening of tender, I / we agree that my/our tender shall be summarily rejected.

Yours faithfully,

(Signature of the Bidder)
Seal of Bidder

Dated: _____________________
FORM OF TENDER

To,

Engineering Projects (India) Limited
(Address of submission as mentioned in “Notice Inviting Tender”)


NIT No.: BHI/PI(S)/665/1041

1. I/We hereby tender for surveying work as mentioned in “Memorandum” to this “Form of Tender” as per Tender Documents as per separately signed and accepted rates in the Bill of Quantities quoted by me / us in accordance with the Notice Inviting Tender, Conditions of Contract, workmanship, Bill of Quantities, and other documents of Tender.

2. It is agreed that the duration of deployment of our surveyors shall be initially for 6 (six) months which may be extended further at the sole discretion of EPI, keeping terms and conditions unaltered.

3. I/We agree to pay the Earnest Money / Security Deposit and accept the terms and conditions as laid down in the “Memorandum” to this “Form of Tender”.

4. Should this Tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in Tender Documents.

5. I/We hereby pay the earnest money amount as mentioned in the “Memorandum” to this “Form of Tender” in favour of Engineering Projects (India) Limited payable at place as mentioned in the “NIT/ITT”.

6. If I/we fail to commence the work within 7 days of the date of issue of Letter of Intent. I/We agree that EPI shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Intent and to forfeit the said earnest money as specified above.

7. I/We are also enclosing herewith the Letter of Undertaking on the prescribed pro-forma as referred to in condition of NIT.

Date the __________________________ day of ______________________________

SIGNATURE OF BIDDER

NAME (CAPITAL LETTERS) :  ____________________________________________

OCCUPATION  ____________________________________________

ADDRESS  ____________________________________________

SEAL OF BIDDER  ____________________________________________