NOTICE INVITING TENDER

TENDER No.: BHI/PI(S)/665/1030

FOR

Supply of manpower for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061) & Augmentation of Fuel & Flux Crushing Facilities (Pkg-064) for Bhilai Steel Plant at Chhattisgarh

Vol. - I

(Notice Inviting Tender (NIT), Additional Conditions of Contract (ACC), Instructions To Tenderer. Letter of Undertaking, Form of Tender & Memorandum)

ENGINEERING PROJECTS (INDIA) LIMITED
(A GOVT. OF INDIA ENTERPRISE)

B- 252, Street No.-5,
Smriti Nagar, Bhilai,
Chhattisgarh- 490020
ENGINEERING PROJECTS (INDIA) LTD.  
(A. Govt. of India Enterprise)  
NOTICE INVITING TENDER

NIT No.: BHI/PI(S)/665/1030  
Dated: 08.08.2013


Engineering Projects (India) Ltd. invites the sealed tender for the above work for Bhilai Steel Plant at Chhattisgarh from professional surveying agencies / firms for the following work.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing Manpower’s (Skilled &amp; Unskilled) inside BSP premises on monthly basis.</td>
<td>3 months</td>
</tr>
</tbody>
</table>

Time schedule of tender activities.

i) Date & Time of sale of Tender Documents  
From 08.08.13 to 16.08.13 (till 2.00 PM)

ii) Last Date & Time of Submission of Tenders  
16.08.13 by 3:00 PM

iii) Date & Time of Opening Envelope-1 (Techno-Commercial Bid)  
16.08.13 at 3:30 PM

Bidders who fulfill the following criteria shall be eligible to apply.

1. List of similar type of works executed during the last 5 years indicating name of the client, value, date of start and completion. (Certificate from the clients to be attached)

2. List of works under execution indicating name of the client, value, date of start and completion. (Copies of LOI and work order to be enclosed)

3. Details of similar works executed.

4. Audited balance sheet and profit and loss account/certificate from CA about the same for the last 3 years.

5. Copy of latest income –tax returns filed.

6. Details of manpower available with organizational setup.
7. Registration Certificate/Memorandum of Association/Partnership Deed/proprietorship documents (if any).

8. Copy of Provident Fund Number allotted by PF Authorities and ESI registration.

9. Copy of PAN Card.

10. Indicate the names of Key Personnel of the company with designation and qualification.

All the above documents shall be submitted duly signed, stamped by the authorized signatory of bidder and attested by a class-1 gazetted officer / notary public.

Documentary evidence such as attested copy of work order, completion certificates/performance certificates of previous works executed by them indicating value of each order with date of completion shall be submitted by the Bidder.

2.0 Tender documents comprising of the following are available on the website of EPI: www.epi.gov.in and www.cppp.gov.in

   i) Notice Inviting Tender (NIT) - Vol-I
   ii) Instruction to tender - Vol-I
   v) Scope of work, Terms & Conditions - Vol-II
   vi) Price Bid - Vol-III

3.0 a) The complete Tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website. The tender fees (Non-Refundable) of Rs. 1000.00 (Rupees one thousand only) by crossed Demand Draft favouring ‘Engineering Projects (India) Ltd.’ payable at Bhilai, shall be submitted by the bidder along with their Bid in Envelope-1. Relevant experience certificate and other documents mentioned above clause no.-I duly attested by Gazetted officer or Notary public fulfilling the qualifying criteria shall be enclosed in Envelope-1. Completion Certificates from Clients shall be in the name of the Company who is submitting the tender. The Bidder has to produce original documents for verification at the time of opening of tender or as and when demanded. The Tender of any Bidder shall be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory. The decision of EPI in this regard shall be final and binding on the Bidder.

b) Alternatively, Tender documents can also be obtained from the Addl. General Manager, Engineering Projects (India) Ltd., B- 252, Smriti Nagar, Bhilai- 490020 from 08.08.13 to 16.08.13 (till 2:00 PM) on request against tender fees (Non-Refundable) of Rs.1000.00 (Rupees One thousand only) by crossed Demand
Draft/Banker’s cheque favouring “Engineering Projects (India) Ltd.” payable at Bhilai. Issuance of Tender Documents to any Bidder shall, however, not construe that the Bidder is considered qualified for the tender work and the same may be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory.

4.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable for the works.

5.0 Intended bidders are requested to visit the site to acquaint themselves fully with the site conditions before submitting their bids. Nothing extra shall be paid on account of site condition.

6.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

7.0 EPI shall have right to verify any or all documents submitted by the bidder from the issuing authority for its correctness. If found false/ forged the offer will be summarily rejected.

8.0 The quoted rates per head shall separately indicate basic rate, PF, ESI, Service Tax, Service Charges and shall include cost of labour camp, workmen compensation.

9.0 The workmen and staff deployed shall be required to use Personal Protective Equipments like helmet, safety shoe, gloves, body harness etc. The same will be provided by EPI once and the same shall be replenished by agency in case of loss or damage at their own cost, failing which the same will be replaced by EPI and the expenditure+10% will be recovered from the bills.

10. Payment will be released on monthly basis upon submission of bill with all requisite documents like proof of depositing PF, ESI, WC policy.

The corrigendum, extension, cancellation of this NIT, if any, shall be given on the EPI’s website www.epi.gov.in and www.cppp.gov.in only. The intending Bidders are requested to visit the EPI’s website regularly for this purpose.

The tender documents shall be issued by and submitted to:

Addl. General Manager
ENGINEERING PROJECTS (INDIA) LTD.
B- 252, Street No. - 5,
Smriti Nagar
Bhilai- 490020 (C.G)
Mobile No. +919425296161,110
ENGINEERING PROJECTS (INDIA) LIMITED
(A Govt. of India Enterprise)

INSTRUCTIONS TO BIDDERS

1.0 MODE OF SUBMISSION
The tender is to be submitted in two separate sealed covers marked as under:

ENVELOPE-1:-

This ENVELOPE shall contain the following:

i) Volume-I (ITT, Notice Inviting Tender) and Corrigendum/ Addendum, if any, duly filled in, signed and stamped on each page by Bidder. Cutting or overwriting, if any, shall be signed and stamped by the person signing the tender. All pro-forma forming part of tender documents shall be filled in, signed and stamped by the Bidder).

ii) Vol –II - Scope of work, Terms & Conditions

iii) Any other information as required to be submitted along-with the tender.

iv) Unpriced BOQ duly signed and stamped.

This envelope shall be marked as:

ENVELOPE-1 “TECHNO-COMMERCIAL BID” FOR (Name of work as mentioned in “Notice Inviting Tender”)

NIT No. : ____________________________
DUE ON: ____________________________
FROM: (Name of the Contractor)

ENVELOPE – 2:-

This ENVELOPE shall contain only the Volume-III comprising of PRICE-BID.

This envelope shall be marked as:

ENVELOPE-2: ‘PRICE-BID’ FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : ____________________________
DUE ON: ____________________________
FROM: (Name of the Contractor)

Both the envelopes / packets shall be individually sealed and kept in an outer envelope marked as:

TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : ____________________________
DUE ON: ____________________________
FROM: (Name of the Contractor)
The outer envelope shall be duly sealed and shall be delivered at place of submission of tender by the date and time fixed for receipt of tender as mentioned in “Notice Inviting Tender”. The tenders received after the date and time of tender receipt shall not be considered and shall be returned to the Bidder unopened. EPI shall not be responsible for any postal or other delays, whatsoever and Bidder should take care to ensure the submission of tender at place of receipt of tender by due date and time fixed for tender receipt. All the envelopes shall be addressed to the authority who has invited the tender as mentioned in “Notice Inviting Tender”.

1.1 First the Envelope-1 of the Bidder shall be opened. Bidders who unconditionally accept the tender conditions, deposit the required tender fees and whose Techno-Commercial Bid along with PQ Documents is found suitable shall be considered for the opening of their Price Bid and Envelope-2 of such Bidders shall only be opened. The tenders not conveying un-conditional acceptance of tender conditions or whose Techno-Commercial Bid and PQ Documents are not found suitable shall be rejected and such Bidder shall not be allowed to attend Price Bid opening i.e. opening of Envelope-2.

1.2 Once the Bidder has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in / along with the ‘Price-Bid’/tender.

1.3 In case the condition 1.2 mentioned above is found violated at any time after opening of tender, the tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy.

2.0 Tenders with following discrepancies are liable for rejection:-

a) Tenders with over-written or erased rates, percentages, amounts or rates, percentages not written in both figures and words. In case the same are not signed and stamped.

b) Tender that is incomplete, ambiguous, and not accompanied by the documents.

c) Tender received after specified date/time whether due to postal or other delays.

d) Tender in respect of which canvassing in any form is resorted to by the Bidder whatsoever.

e) If the Bidder deliberately gives wrong information in his tender or resorts to unfair methods in creating circumstances for the acceptance of his tender, EPI reserves the right to reject such tender at any stage.

3.0 VALIDITY OF OFFER – 30 days from the date of opening of price bid.