TENDER DOCUMENT

TENDER No: EPI/ERO/MMD/694/0972

FOR

Construction of Mini Secretariat Building at Dabgram near Siliguri, West Bengal (Sub-structure work)

VOLUME – II

Notice Inviting Tender

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Additional Conditions of Contract

&

Addendum to Tender
CONTENTS

NIT NO:- EPI/ERO/MMD/694/0972

VOLUME – II A

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ENGINEERING PROJECTS (INDIA) LTD.  
(A Govt. of India Enterprise)

Tender No. EPI/ERO/MMD/694/0972

50, Chowringhee Road  
Kolkata – 700071

NOTICE INVITING TENDER

Tender for Construction of Mini Secretariat Building at Dabgram near Siliguri, West Bengal. (Sub-structure work)

Engineering Projects (India) Ltd. invites the sealed percentage rate tenders in two bids (Techno commercial Envelop 1 and Price bid Envelope – 2. Both the envelopes shall be kept in one envelope) from well equipped, experience, financially sound Contractors/eligible Firms for the following works as per the brief particulars of scope of work in this tender for the following work:-

<table>
<thead>
<tr>
<th>Package No.</th>
<th>Name of Work</th>
<th>Estimated Cost (Rs.)</th>
<th>Time of Completion</th>
<th>EMD (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Construction of Mini Secretariat Building at Dabgram near Siliguri, West Bengal (Sub-structure work)</td>
<td>4,80,08,534.00 (Rupees Four crores eighty lakhs eight thousand five hundred thirty four only)</td>
<td>03 Months (Three months)</td>
<td>9,60,171.00 (Rupees Nine lakhs sixty thousand one hundred seventy one only)</td>
</tr>
</tbody>
</table>
1.0 The brief scope of work included in this tender shall include (but not limited to) Civil, Structural, etc., for “Construction of Mini Secretariat Building at Dabgram near Siliguri, West Bengal” (Sub-structure work). The detailed scope of work is given in the tender documents.

Time schedule of Tender activities:

(i) Date & Time for sale/Downloading of tender documents: 11.02.2013 to 25.02.2013 upto 5.00 PM

(ii) Last Date & Time of submission of Tenders: On or before: 26.02.2013 up to 3.00 PM

(iii) Date & Time of opening tender (Techno-Commercial Bid): 26.02.2013 at 3.30 PM

Contractors who fulfill the following basic qualifying requirements are eligible to participate in this tender. The joint ventures are not accepted.

a. Contractors who fulfill the following requirements shall be eligible to apply. The Joint Ventures are not accepted.

i) Experience of having completed /Substantially completed following similar works during the last 7 years ending last day of the month previous to the one in which applications invited:

Three similar works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar works, costing each not less than the amount equal to 60% of estimated cost put to tender.

OR

One similar work of aggregate cost not less than the amount equal to 80% of estimated cost.

AND

One work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40% of the Estimated cost put to tender with some Central/State Government Organization / Central Autonomous Body / Central Public Sector undertaking.
The ‘similar works’ shall mean “construction of buildings and related infrastructural development works”.

ii. The substantially completed works shall be the works where at least 90% billing of total awarded value has been achieved. The certified bill value of work by client/certificate issued from client shall form the basis of evaluation.

iii. For evaluation purpose, the completion cost of works mentioned in the Completion Certificate shall be enhanced by 7% per annum till the end of month prior to date of NIT.

iv. The cost of free issue materials shall not be included in the completion cost of works.

b) Should have average annual financial turnover on works amounting at least 30% of the estimated cost of the work during the last three consecutive financial years ending on 31.03.12 duly certified by a Chartered Accountant.

c) Should not have incurred any loss in more than two years during the immediate last five consecutive financial years, ending 31.03.2012, Copies of balance sheet/certificate from Chartered Accountant to be submitted.

d) Should have a solvency of 40% of estimated cost issued by his bankers. The Solvency certificate should not have been issued earlier than one year of last date of submission of tender.

e) Should have a valid PAN (Permanent Account Number of Income Tax) & Service Tax Registration no.

f) It is desirable that the bidder should have valid PF Registration No and VAT Registration No. in the state of West Bengal. In case, the parties do not have PF Registration No, VAT Registration No. in the state of West Bengal the same shall be obtained by successful bidder within one month from the date of LOI or before release of First RA Bill.

g) Bid Capacity: The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to Tender. The bidding capacity shall be worked out by the following formula:

\[ \text{Bidding Capacity} = [A \times N \times 2] - B \]

Where,

- \( A \) = Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress ending last day of the month previous to the one in which applications invited.

- \( N \) = Number of years prescribed for completion of work for which bids have been invited
B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited. The Tenderers is requested to furnish the existing commitments on works under execution along stipulated period for completion of remaining for each of the work should be furnished in an affidavit in non-judicial stamp paper to a value of Rs. 100/- duly certified that the particulars furnished are correct as per the Proforma in Annexure - A

Details to be provided in the enclosed formats.

Even though an applicant may satisfy the eligibility criteria, EPI reserves the right for not issuing the tender document if the applicant's has record of poor performance such as abandoning work, not properly completing the work, delay in completion of work, poor quality of work, financial failure / weakness etc.

EPI's empanelled contractors can also participate in the tender provided they fulfill the above qualifying requirements.

2.0 Tenderes have to confirm whether they are registered under MSME Act or not, if so, relevant copy of the registration letter is to be attached in Envelope-1

3.0 Tender documents comprising of the following are available on the website of EPI: www.epi.gov.in & CPP Portal:
www.eprocure.gov.in

(i) Notice Inviting Tender
(ii) Instruction to Tenderers & General Conditions of Contract, Addendum to Instruction to Tenderers – (Vol-I)
(iii) Additional Conditions of Contract - (Vol-II)
(iv) Price Bid /Bill of Quantity and Summery of Cost - (Vol-III)
(v) Drawings

4.0 The complete tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website www.epi.gov.in & CPP: Portal: www.eprocure.gov.in. The tender fees of Rs. 5,000.00 (Rupees Five Thousand only) (Non-Refundable) by the crossed Demand Draft favoring Engineering Projects (India) Ltd., payable at the Kolkata shall be submitted by the bidder along with their bid in Envelope-1. Relevant experience certificates and other documents as mentioned above Cl 1.0(a) to 1.0 (g) duly attested by the Gazetted Officer not below the rank of Executive Engineer or equivalent or Notary Public fulfilling the qualifying criteria shall be enclosed in Envelope-1. Completion certificates from the clients shall be in the name of the company who is submitting the tender. The Contractor has to produce original documents for the verification as and when demanded. The tender of any tenderer shall be rejected if in the detailed scrutiny, documents submitted along with the tender are found to be unsatisfactory/forged. The decision of EPI in this regard shall be final and the binding the tenderer.
5.0 Alternatively tender documents can also be purchased from the Office of Addl. General Manager (MMD), Corporate Office, Engineering Projects (India) Ltd., 50, Chowringhee Road, Kolkata - 700071 from 11.00 AM to 04.00 PM on all working days (Monday to Friday) except public holidays, on request of letter along with the tender fees of Rs. 5,000.00 (Rupees Five Thousand only)(Non-Refundable) by crossed Demand Draft favoring “Engineering Projects (India) Ltd.” payable at Kolkata and relevant experience certificates and other documents duly attested as mentioned at Para-2 above. The Contractor has to produce original documents for verification at the time of purchase of Tender Documents. Issuance of Tender Documents to any tenderer shall, however, not construe that the tenderer is considered to be qualified for the tender work and the same may be rejected if on detailed scrutiny, the documents submitted along with the tender are found to be unsatisfactory/forged.

6.0 All tenders shall be accompanied by the Earnest Money Deposit (EMD) of Rs. 9,60,171.00. This can be either in the form of Crossed Demand Draft or Pay Order of any Nationalized Bank/Scheduled Bank for the full amount of EMD payable Favoring “Engineering Projects (India) Ltd.”, payable at Kolkata or in the form of Bank Guarantee of any Nationalized Bank/Scheduled Banks, in accordance with the prescribed Performa, favoring “Engineering Projects (India) Ltd.” The EMD shall be valid for minimum period of 90 days (ninety) from the last day of submission of tender. Tenders submitted without EMD or adequate amount of EMD shall be rejected.

7.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable. In case of any unscheduled holiday taken place on the last day of issue of tender/submission of tender, the next working day will be treated as scheduled day and time for issue/submission of Tender.

8.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite the tender at its sole discretion.

9.0 The corrigendum or addendum, extension, cancellation of this NIT, if any, shall be hosted on the EPI’s website/CPP portal. The bidders are required to check EPI’s website/CPP Portal regularly for this purpose, to take into account before submission of tender. All Corrigendum and addendum are to be submitted duly signed & stamped. All bidders are advised to check especially EPI website www.epi.gov.in regularly.

10.0 The price bid of those bidders whose bid has been technically accepted on the basis of documents submitted shall be opened with prior intimation to them. However, it is made clear that the offer of the L-1 bidder shall be accepted subject to the confirmation of authenticity of the PQ documents/BG from the concerned department/bank.
11.0 The tender documents shall be issued by and submitted to:

The Additional General Manager (MMD)
Engineering Projects (India) Ltd
50, Chowringhee Road, (9th Floor)
Kolkata-700071
TEL NO – 91-33- 22824426, Fax No: 91-33-22824428

For Engineering Projects (India) Ltd.

Addl. General Manager (MMD)
**BID CAPACITY**

**NAME OF THE WORK:**

**ESTIMATED COST PUT TO TENDER:**

**Bid Capacity:** The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to Tender. The bidding capacity shall be worked out by the following formula:

\[
\text{Bidding Capacity} = [A \times N \times 2] - B
\]

Where,
- \(A\) = Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress
- \(N\) = Number of years prescribed for completion of work for which bids have been invited
- \(B\) = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited (Format enclosed)

**BID CAPACITY CALCULATION BY BIDDER**

<table>
<thead>
<tr>
<th>Bid Cap calculation table content</th>
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**SIGN & STAMP OF BIDDER**
ANNEXURE-A

AFFIDAVIT

(To be typed on Rs. 100/- non-judicial stamp paper)

I/We----------------------------------aged--------years son of---------------------------do hereby solemnly affirm and declare as follows
for and on behalf of the Firm :

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Works</th>
<th>Client Name &amp; Address</th>
<th>Work Order Value (in ₹)</th>
<th>Work Executed till Date (₹)</th>
<th>Balance Amount of work to be completed (₹)</th>
<th>Balance period to complete the works (Total months)</th>
<th>Work to be completed per month (₹)</th>
<th>Total Balance work to be completed per month (sum of Col. 8)</th>
<th>Rs.</th>
</tr>
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</table>

X) Total Balance work to be completed per month (sum of Col. 8) Rs.

Y) Completion period of works (in months) as per NIT

Z) Balance Commitments

It is certify that the above particulars furnished are true and correct. If any information given is found to be concealed at a later date, the Contract will be terminated forthwith without prejudice to the rights thereon consequent on termination and the bidder will be blacklisted. I/We agree for debarring tendering for one year if any facts are suppressed.

SIGN AND STAMP OF BIDDER

Signature of Notary Public