TENDER DOCUMENT
TENDER No.: BHI/PI(S)/665/131

FOR

Tender for Providing Security Services for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061), for Bhilai Steel Plant at Chhattisgarh.

VOLUME – I

(Notice Inviting Tender (NIT), ITT)

ENGINEERING PROJECTS (INDIA) LIMITED
(A GOVT. OF INDIA ENTERPRISE)

B- 252, Street No.-5,
Smriti Nagar, Bhilai,
Chhattisgarh- 490020
ENGINEERING PROJECTS (INDIA) LTD.  
(A. Govt. of India Enterprise)  

NOTICE INVITING TENDER  

NIT No.: BHI/PI(S)/665/131  
Dated: 10.01.2013  

Tender for Providing Security Services for Augmentation of Raw Material Receipt and Handling Facilities for New OHP, Part-B (Package No.-061), for Bhilai Steel Plant at Chhattisgarh.  

Engineering Projects (India) Ltd. invites the quotations in sealed envelopes for engagement of Security Guards at site at OHP Project, Bhilai site (Inside BSP Plant) for the following work.  

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing of Security Guard in uniform with Torches and Lathies whistle etc. at our work site of EPI at OHP Project, Bhilai site (inside Bhilai Steel Plant, Bhilai, Chhattisgarh ) of 8 (Eight) hours in each shift as per requirement and as per direction of EPI.</td>
<td>1 (One) Year</td>
</tr>
</tbody>
</table>

The brief scope of work included in this tender shall be in the battery limit of (PKG- 061). The detailed scope of work is given in the tender document.  

Time schedule of tender activities.  

i) Date & Time of sale of Tender Documents  
From 10.01.13 to 24.01.13 (till 2:00 PM)  

ii) Last Date & Time of Submission of Tenders  
24.01.13 by 03.00 PM  

iii) Date & Time of Opening Envelope-1 (Techno-Commercial Bid)  
24.01.13 at 03.30 PM  

Bidders who fulfill the following criteria shall be eligible to apply. The joint ventures are not allowed.  

1. List of similar type of works executed during the last 5 years indicating name of the client, value, date of start and completion. (Certificate from the clients to be attached)  

2. List of works under execution indicating name of the client, value, date of start and completion. (Copies of LOI and work order to be enclosed)  

3. Details of similar works executed.
4. Audited balance sheet and profit and loss account/certificate from CA about the same for the last 3 years.

5. Copy of latest income –tax returns filed.

6. Details of manpower available with organizational setup.

7. Registration Certificate/Memorandum of Association/Partnership Deed/proprietor ship documents (if any).

8. Copy of Provident Fund Number allotted by PF Authorities.

9. Copy of PAN Card.

10. Indicate the names of Key Personnel of the company with designation and qualification.

All the above documents shall be submitted duly signed, stamped by the authorized signatory of bidder and attested by a class-1 gazetted officer / notary public.

Documentary evidence such as attested copy of work order, completion certificates/ performance certificates of previous works executed by them indicating value of each order with date of completion shall be submitted by the Bidder.

2.0 Tender documents comprising of the following are available on the website of EPI: www.epi.gov.in and www.cppp.gov.in

i) Notice Inviting Tender (NIT) - Vol-I
ii) Instruction to tender -

v) Scope of work, Terms & Conditions - Vol-II

vi) Price Bid - Vol-III

3.0 a) The complete Tender documents are available on the website and the same can be downloaded by the intending bidders directly from EPI website. The tender fees (Non-Refundable) of Rs. 1000.00 (Rupees one thousand only) by crossed Demand Draft favouring ‘Engineering Projects (India) Ltd.’ payable at Bhilai, shall be submitted by the bidder along with their Bid in Envelope-1. Relevant experience certificate and other documents mentioned above clause no.-I duly attested by Gazetted officer or Notary public fulfilling the qualifying criteria shall be enclosed in Envelope-1. Completion Certificates from Clients shall be in the name of the Company who is submitting the tender. The Bidder has to produce original documents for verification at the time of opening of tender or as and when demanded. The Tender of any Bidder shall be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory. The decision of EPI in this regard shall be final and binding on the Bidder.
b) Alternatively, Tender documents can also be obtained from the General Manager, Engineering Projects (India) Ltd., B- 252, Smriti Nagar, Bhilai-490020 from 10.01.13 to 24.01.13 (till 2:00 PM) on request against tender fees (Non-Refundable) of Rs.1000.00 (Rupees One thousand only) by crossed Demand Draft/Banker’s cheque favouring “Engineering Projects (India) Ltd.” payable at Bhilai. Issuance of Tender Documents to any Bidder shall, however, not construe that the Bidder is considered qualified for the tender work and the same may be rejected if on detailed scrutiny of the documents submitted along with the tender are found unsatisfactory.

4.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable for the works.

5.0 Intended bidders are requested to visit the site to acquaint themselves fully with the site conditions before submitting their bids. Nothing extra shall be paid on account of site condition.

6.0 EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

7.0 EPI shall have right to verify any or all documents submitted by the bidder from the issuing authority for its correctness. If found false/ forged the offer will be summarily rejected.

The corrigendum, extension, cancellation of this NIT, if any, shall be given on the EPI’s website www.epi.gov.in and www.cppp.gov.in only. The intending Bidders are requested to visit the EPI’s website regularly for this purpose.

The tender documents shall be issued by and submitted to:

General Manager
ENGINEERING PROJECTS (INDIA) LTD.
B- 252, Street No. - 5,
Smriti Nagar
Bhilai- 490020 (C.G)
Mobile No. +919425296104
ENGINEERING PROJECTS (INDIA) LIMITED
(A Govt. of India Enterprise)

INSTRUCTIONS TO BIDDERS

1.0  MODE OF SUBMISSION
The tender is to be submitted in two separate sealed covers marked as under:

ENVELOPE-1:-
This ENVELOPE shall contain the following:

ii) Volume-I (ITT, Notice Inviting Tender) and Corrigendum/ Addendum, if any, duly filled in, signed and stamped on each page by Bidder. Cutting or over-writing, if any, shall be signed and stamped by the person signing the tender. All pro-forma forming part of tender documents shall be filled in, signed and stamped by the Bidder).

iii) Vol –II - Scope of work, Terms & Conditions

iv) Any other information as required to be submitted along-with the tender.

v) Unpriced BOQ duly signed and stamped.

This envelope shall be marked as:

ENVELOPE-1 “TECHNO-COMMERCIAL BID” FOR (Name of work as mentioned in “Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

ENVELOPE – 2:-

This ENVELOPE shall contain only the Volume-III comprising of PRICE-BID.

This envelope shall be marked as:

ENVELOPE-2: ‘PRICE-BID’ FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

Both the envelopes / packets shall be individually sealed and kept in an outer envelope marked as:

TENDER FOR (Name of Work as mentioned in “Notice Inviting Tender”)

NIT No. : __________________________________
DUE ON: __________________________________
FROM: (Name of the Contractor)

The outer envelope shall be duly sealed and shall be delivered at place of submission of tender by the date and time fixed for receipt of tender as mentioned in “Notice Inviting Tender”. The tenders received after the date and time of tender receipt shall not be considered and shall be returned to the Bidder unopened. EPI shall not be responsible for any postal or other delays, whatsoever and Bidder should take care to ensure the
submission of tender at place of receipt of tender by due date and time fixed for tender receipt. All the envelopes shall be addressed to the authority who has invited the tender as mentioned in “Notice Inviting Tender”.

1.1 First the Envelope-1 of the Bidder shall be opened. Bidders who unconditionally accept the tender conditions, deposit the required tender fees and whose Techno-Commercial Bid along with PQ Documents is found suitable shall be considered for the opening of their Price Bid and Envelope-2 of such Bidders shall only be opened. The tenders not conveying un-conditional acceptance of tender conditions or whose Techno-Commercial Bid and PQ Documents are not found suitable shall be rejected and such Bidder shall not be allowed to attend Price Bid opening i.e. opening of Envelope-2.

1.2 Once the Bidder has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in / along with the ‘Price-Bid’ /tender.

1.3 In case the condition 1.2 mentioned above is found violated at any time after opening of tender, the tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy.

2.0 Tenders with following discrepancies are liable for rejection:-

a) Tenders with over-written or erased rates, percentages, amounts or rates, percentages not written in both figures and words. In case the same are not signed and stamped.

b) Tender that is incomplete, ambiguous, and not accompanied by the documents

c) Tender received after specified date/time whether due to postal or other delays.

d) Tender in respect of which canvassing in any form is resorted to by the Bidder whatsoever.

e) If the Bidder deliberately gives wrong information in his tender or resorts to unfair methods in creating circumstances for the acceptance of his tender, EPI reserves the right to reject such tender at any stage.

3.0 VALIDITY OF OFFER – 30 days from the date of opening of price bid.