Sealed tenders are invited for engagement of Courier Service Provider by Engineering Projects (India) Ltd in two parts at EPI Corporate Office New Delhi as per scope of work given at and the terms and conditions are given at Annexure-I & II.

Pre Qualification Criteria: Only Reputed and Registered Delhi based Courier Service providers are eligible to quote who have network all over India and out side India. Copy of following documents should also be enclosed.

1. Copy of PAN card.
2. Copy of Service Tax Registration.
3. Proof of working with Public Sector Undertaking or other Govt. Departments (work order and experience certificate to be submitted).
4. In case of proprietorship, an affidavit, in case of partnership firm, copy of partnership deed and in case of company, Memorandum & Articles of Association to be submitted.
5. Current performance certificate of the service from the client.

Interested parties are requested to submit their offer for the subject work as per details given below:

1. Techno Commercial Bid:
Techno-Commercial offer in a sealed envelop along with pre-qualification documents and Earnest Money Deposit (EMD) of ₹ 10,000/- (Rupees ten thousand only) in the form of Bank Draft/ Banker’s cheque favoring Engineering Projects (India) Ltd. Payable at New Delhi is to be kept in first envelope. Tenders not accompanied with EMD are liable to be rejected.

2. Price Bid:
Only Price bid in a separate sealed envelope for the scope of work mentioned in the format given at as per Annexure-I is to be submitted in the 2nd envelope.

Both the envelopes are to the kept in 3rd envelope and superscribe No. and due date of NIT.

The offer should be valid for a minimum period for three months from the last date of submission of Bid.

The Tenders will be accepted in the office of the Contracts Division, EPI Ltd. on or before 26th Dec’2012 to 3.00pm
Technical bid will be opened on 26th Dec’2012 at 3.30pm
Intending bidders may attend technical bid opening if they so desire.

EPI reserves the right to accept or reject any or all tenders and also the right to place orders for full or part quantities or distribute amongst various bidders or to annual this Tender process without assigning any reason whatsoever.

Tenders to be addressed to: General Manager (Contracts)
Corporate Office- Contracts Division
Engineering Projects (India) Ltd.
Core –3, Scope Complex, 7, Institutional Area,
Lodhi Road, New Delhi-110003
Phone No. 24361666, Fax No: 011 –24363426

Enclosures: Annexure-I & Annexure-II