Notice Inviting Tender
New Delhi

Tender No. DLI/PR/NL-02/353
Last Date of receipt of Tender- 14.09.2012 UP TO 03.00PM
Date & Time for Opening the Technical Bid - 14.09.2012 AT 03.30PM

TENDER ENQUIRY IN TWO BID SYSTEM

PRINTING OF “EPI SAMACHAR”:

Sealed Tenders are invited in two separate envelopes as follows for printing of “EPI SAMACHAR” to be printed quarterly, with paper & without paper as per the specifications given below:

1st Envelope: Technical Bid
2nd Envelope: Price Bid

Technical Bid:

Technical specifications with Terms & Conditions of Supply, deviation sheet (if any) along with Pre-Qualification documents and un-priced copy of Price bid in DUPLICATE and EMD (Earnest Money Deposit) in one sealed cover duly superscripted ‘Technical Bid’.

Price Bid:

The Bidders are required to quote as per enclosed “Price Bid Format” in the second sealed envelope duly superscripted ‘Price Bid’.

Technical Specifications:

1. Size : 22 cms X 28 cms
2. No. of Pages : 24 Pages and may increase/decrease in multiples of 4 pages
4. Quantity : 1000 Copies (Approx.) per Quarter.
5. **Text**: English and Hindi with Colour and Colour/B/W Photographs.

6. **Printing of Text**: Two colour printing & Four colour printing

7. **Binding**: Centre Stitching

**Terms & Conditions:**

1. **Delivery**: Delivery of the printed journal to be made at our Corporate Office at New Delhi, within three weeks from the date of receipt of purchase order/text material.

2. **Proof reading and Designing**: Proof reading and page designing (artwork) will be the responsibility of the bidder at no extra cost to EPI.

3. **Payment**: 100% Payment shall be released within one month from the date of supply of the entire quantity of the journal to the satisfaction of EPI and on receipt of the bill.

4. **Penalty**: Penalty @ 0.5% of the total value of the job per day of delay will be imposed in case of late delivery of Journal.

5. **Maximum Wastage**: In case paper is supplied by EPI, wastage of paper in printing will be allowed maximum upto 10% of the total quantity of paper.

6. **Validity of the rates**: The quoted rates should be valid for a minimum period of two years.

7. **TDS**: TDS as applicable shall be deducted from the payment to be released.

**Pre Qualification Criteria:**

- Bidders should have valid registration of Sales Tax / VAT and Service Tax.
- Bidders should have office at Delhi/NCR.
- Bidders should have printed Quarterly Journals of similar nature of atleast one PSU and one other reputed company in the last two years.
PAN No. is to be indicated.

Documentary Proof for all the Pre Qualification Criteria specified above is to be submitted. Bidders who fail to provide documentary proof of pre qualification criteria are liable to be rejected.

Tenders shall be accompanied by Earnest Money Deposit (EMD) of Rs. 5000/- (Rupees Five Thousand only) in the form of crossed Demand Draft / Pay Order in favour of Engineering Projects (India) Ltd. Payable at New Delhi. Tender not accompanied by Earnest Money Deposit are liable to be rejected. EMD of unsuccessful bidder shall be refunded on completion of the Tendering Process and the EMD of successful bidder shall be converted into Security Deposit which shall be released after satisfactory execution of the order.

Tender to be addressed to: Group General Manager - HR
Corporate Office
Engineering Projects (India) Ltd.
Core – 3, SCOPE Complex
7 Lodhi Road, New Delhi- 110003
Tel.: 24361666

# Price Bid Format

(Figures in Rupees)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Unit</th>
<th>Unit Rate (With Paper)</th>
<th>Unit Rate (Without Paper)</th>
<th>Taxes (if Applicable)</th>
<th>Taxes (if Applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Laser Typesetting</td>
<td>Per Page</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2.</td>
<td>Processing of colour photographs</td>
<td>Per Photograph in four colours</td>
<td></td>
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<tr>
<td>3.</td>
<td>Processing of B/W Photographs</td>
<td>Per Photograph</td>
<td>Per Page</td>
<td></td>
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<tr>
<td>4.</td>
<td>Output charges in multicolour</td>
<td>Per Page</td>
<td></td>
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<tr>
<td>5.</td>
<td>Plate making charges per four pages per colour (P.S. Plate)</td>
<td>Per Plate</td>
<td></td>
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<tr>
<td>6.</td>
<td>Printing Charges</td>
<td>Per Plate</td>
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<tr>
<td>7.</td>
<td>Binding Charges (Centre Stitching)</td>
<td>Per Copy</td>
<td></td>
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</tbody>
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