Sealed tenders are invited from reputed Architectural Firms for providing Architectural Services for construction of Regional Centre, IGNOU, Bangalore as per following terms & Conditions,

1) Scope of Services: Preparation of Architectural plans, sections & elevation drawings as per BDA Master plan 2015 bye laws, preparation of all other drawings related to finishes architectural features, Coordination with other consultants (structural, MEP), Submission of Drawings to BDA and obtaining approvals, making site visits as per requirements and preparation of Bill Of Quantities etc complete.

2) Approximate area of buildings: 80,000 sft

3) a) Rate--------------per sft (to be quoted by the tenderer)
   b) Total Consultancy fee- Rs--------------Ratex80000

4) Service tax: Payable extra @ prevailing rates, on providing documentary evidence of payment.

5) Time period for completion : Total service to be completed in 3 months time fro the date of issue of LOI or notice to proceed.

6) TDS: shall be deducted at applicable rates.

7) E.M.D.: Amounting to 1% of the total fees quoted. This shall be deposited in the form of DD payable to Engineering Projects (I) Ltd. EMD of unsuccessful bidders shall be returned within 7 working days of opening of this bid.

8) Performance guarantee: Successful bidder shall furnish a irrevocable bank guarantee from a Nationalized bank amounting to Rs--------------(10% of the contract value) as per the format available with EPIL.

9) Date of Submission: Last date for submission of tenders is up to 22.8.2012 up to 4.30 PM.

10) Date of Opening of Bids: 23.8.2012 @3PM.

11) Validity of Bid: The bid shall remain valid for a period of 60 days from the date of opening of tender.

12) Other Conditions: All other conditions applicable as per EPI’s General conditions of Contract and the same is available with our contract division. The subcontract shall be governed by the Indian Laws for the time being in force. GCC can also be obtained from EPI’s website www.epi.gov.in

Tenders shall be submitted in sealed envelope marked as” Providing Architectural Services for IGNOU Regional Centre at Bangalore“., at the following address by Registered Post or through messenger:
The Executive Director,  
Engineering Projects (India) Ltd.,  
Southern Regional Office,  
3-D, East Coast Chambers,  
92, G.N. Chetty Road, T.Nagar,  
Chennai – 600 017.  
Phone No. 044-28156421 / 28156886 / 28157106

Parties are also requested to attend the opening of tender at the above mentioned address in Chennai and opening of price bid shall be informed to parties after evaluation formalities are over.

EPI reserves the right to extend the date of submission of the tender or cancel the tender or annul this process without assigning any reason whatsoever. The information of extension/cancellation, if any, shall be given on the EPI's website www.epi.gov.in. The intending Tenderers are requested to visit the EPI's website regularly for this purpose.

Tenderer shall submit the following documents along with their tenders

a) List of works executed during the last 5 years indicating name of the client, value, date of start and completion. (Annexure – B) along with notarized copies of experience certificate.

b) List of works under execution indicating name of the client, value, date of start and completion. (Annexure – C) along with notarized copies of Letter of Authority / Award, Intent, Work Order, Agreement etc.

c) Details of similar works executed during last 5 years (Annexure – D) along with notarized copies of certificate

d) Notarised copies of Audited balance sheet and profit and loss account for the last 3 years.

e) Original turnover certificate for last 3 (three) financial years issued by the Chartered Accountant.

f) Copy of latest income-tax returns filed.

g) Details of manpower available (Annexure – E) –

h) Details of equipments, tools and plant available (Annexure (F)

i) Credentials and completion certificates.

j) Registration Certificate/Memorandum and Articles of Association/Partnership Deed. k) Copy of Provident Fund Number allotted by PF authorities.

l) Copy of letters of registration with various authorities like CPWD, State PWD, MES and Public Sector Undertakings, etc.

m) Original Solvency certificate from Bank for the subject tender (Annexure – G)

n) VAT/ Sales Tax Registration and Clearance Certificate.
o) An affidavit on non-judicial stamp paper of Rs. 100/- duly certified that the particulars furnished against existing commitments on works under execution along with stipulated period for completion of remaining time for each of the work (Annexure – H)

p) Any other document as stipulated above and in “Tender Documents
LETTER OF UNDERTAKING

To

The Executive Director,
Engineering Projects (India) Ltd.,
Southern Regional Office,
3-D, East Coast Chambers,
92, G.N. Chetty Road, T.Nagar,
Chennai – 600 017.
Phone No. 044-28156421 / 28156886 / 28157106

REF. : Tender for providing Architectural Services for construction of Regional Centre,IGNOU,Bangalore”.
NIT No. : DLI/CON/683/01 dt. 07-09-2011

Sir,

UNDERTAKING FOR ACCEPTANCE OF TENDER CONDITIONS

1. The Tender Documents for the work as mentioned in “Memorandum” to “Form of Tender” have been issued to me / us by ENGINEERING PROJECTS (INDIA) LIMITED and I / We hereby unconditionally accept the tender conditions and Tender Documents in its entirety for the above work.

2. The contents of clause 1.2 and 1.3 of (GCC) the Tender Documents (Instructions to Tenderers) have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s) / condition(s) (except unconditional rebate on price, if any) in the ‘Price-Bid’ enclosed in “Envelope-2” and the same has been followed in the present case. In case this provision of the Tender is found violated at any time after opening “Envelope-2”, I / We agree that my/our tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy be at liberty to forfeit the full said Earnest Money absolutely.

3. The required Earnest Money for this work is enclosed herewith.

Yours faithfully,

Seal of Tenderer
Date:

(Signature of the Tenderer)
FORM OF TENDER

(TO BE TYPED ON LETTER HEAD)

To
The Executive Director,
Engineering Projects (India) Ltd.,
Southern Regional Office,
3-D, East Coast Chambers,
92, G.N. Chetty Road, T.Nagar,
Chennai – 600 017.
Phone No. 044-28156421 / 28156886 / 28157106

REF. : Tender for providing Architectural Services for construction of Regional Centre,IGNOU,Bangalore
NIT No. : SRO/MKT/TH/127

1. I/We hereby tender for execution of work as mentioned in “Memorandum” to this “Form of Tender” as per Tender Documents within the time schedule of completion of work as per separately signed and accepted rates in the Bill of Quantities quoted by me/us for the whole work in accordance with the Notice Inviting Tender, Conditions of Contract, Specifications of materials and workmanship, Bill of Quantities Drawings, Time Schedule for completion of jobs, and other documents and papers, all as detailed in Tender Documents.

2. It is agreed that the time stipulated for jobs and completion of works in all respects and in different stages mentioned in the “Time Schedule for completion of jobs” and signed and accepted by me/us is the essence of the contract. I/We agree that in case of failure on my/our part to strictly observe the time of completion mentioned for jobs and the final completion of works in all respects according to the schedule set out in the said “Time Schedule for completion of jobs” and stipulations contained in the contract, the recovery shall be made from me/us as specified therein. In exceptional circumstances extension of time which shall always be in writing may, however be granted by EPI at its entire discretion for some items, and I/We agree that such extension of time will not be counted for the final completion of work as stipulated in the said “Time schedule of completion of jobs”.

3. I/We agree to pay the Earnest Money, Security Deposit cum Performance Guarantee, Retention Money and accept the terms and conditions as laid down in the “Memorandum” to this “Form of Tender”.

4. Should this Tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in Tender Documents elsewhere and in default thereof, allow EPI to forfeit and pay EPI, or its successors or its authorized nominees such sums of money as are stipulated in the Tender Documents.

5. I/We hereby pay the earnest money amount as mentioned in the “Memorandum” to this “Form of Tender” in favour of Engineering Projects (India) Limited payable at place as mentioned in the “NIT/ITT”.

6. If I/we fail to commence the work within 10 days of the date of issue of Letter of Intent and / or I/We fail to sign the agreement as per Clause 84 of General Conditions of Contract and/or I/We fail to submit Security Deposit cum Performance Guarantee as per Clause 9.0 & 9.1 of General Conditions of Contract, I/We agree that EPI shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Intent and to forfeit the said earnest money as specified above.

7. I/We are also enclosing herewith the Letter of Undertaking on the prescribed proforma as referred to in condition of NIT.

Date the day of

SIGNATURE OF TENDERER

NAME (CAPITAL LETTERS) :
OCCUPATION
ADDRESS
SEAL OF TENDERER

Signature of Bidder with seal
**LIST OF WORKS EXECUTED DURING THE LAST 5 YEARS**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of the work</th>
<th>Name of Employer / Client</th>
<th>Value of Contract (Rs in Crores)</th>
<th>Date of Start</th>
<th>Stipulated Date of Completion</th>
<th>Actual Date of Completion</th>
<th>Reasons for delay in completion, if any</th>
<th>Whether LD / Penalty has been imposed by Employer / Client</th>
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**Note:** LD - Liquidated Damage
Work: *(Name of the Work as mentioned in NIT)*

NIT No.: .....................dtd.....................

**LIST OF WORKS UNDER EXECUTION**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of work</th>
<th>Contract No. &amp; Date</th>
<th>Name and Address of Employer / client</th>
<th>Value of contract (Rs. in Crores)</th>
<th>Value of work completed (Rs. in Crores)</th>
<th>Stipulated period of completion</th>
<th>Anticipated date of completion</th>
<th>Remarks</th>
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ENGINEERING PROJECTS (INDIA) LIMITED  
(A Government of India Enterprise) 

Form - C 

Work: (Name of the work as mentioned in NIT) 

NIT No: ………………………dtd…………………………

SIMILAR WORKS EXECUTED DURING LAST 5 YEARS

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of the work</th>
<th>Name of Employer / Client</th>
<th>Value of Contract (Rs. in Crores)</th>
<th>Date of Start</th>
<th>Stipulated Date of Completion</th>
<th>Actual Date of Completion</th>
<th>Reasons for delay in completion, if any</th>
<th>Whether LD / Penalty has been imposed by Employer / Client</th>
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Note: LD - Liquidated Damage
ENGINEERING PROJECTS (INDIA) LIMITED  
(A Government of India Enterprise)  

Work: (Name of the work as mentioned in NIT)  
NIT No: ....................dtd............................

DETAILS OF MAN POWER TO BE DEPLOYED

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Position</th>
<th>Name</th>
<th>Qualification</th>
<th>Year of Experience (General)</th>
<th>Years of experience in the proposed position</th>
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Note: Above list shall contain the details of site in-charge, site engineers, safety officer, planning engineer, site supervisors, quality control engineer, etc. to be deployed exclusively for this job.
SOLVENCY CERTIFICATE

This is to certify that to the best of our knowledge and information that M/s. _________________, a customer of our bank, are respectable and can be treated as good for any engagement _________________________________ (Name of the project) upto a limit of Rs. ________ (Rupees ____________________________). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Signature of the Banker
FORM - G

CONTACT DETAILS

1. Name of the tenderer:  

2. Name of the contact person:  

3. Details of the person who signed this tender documents
   Name:  
   Designation:  

4. Postal address for communication:  

5. E-mail address:  

6. Office phone numbers:  

Fax numbers:  

---

Signature of Bidder with seal  Page-11  EPI