NOTICE INVITING TENDER

NIT NO. ERO/MMD/HR/0940

Sub : Tender for Annual Maintenance Contract (AMC) of the 2 x 340 TR Central Air-conditioning Plant at EPI Office at 50, Chowringhee Road, Kolkata -700071

Sealed tenders are invited from the Competent & interested bidders for rendering subject work for AMC (Annual Maintenance Contract) of the Air-conditioning Plant at EPI Office 50, Chowringhee Road, Kolkata -700071.

The bidders who are having technical expertise and experience in carrying out similar type of work, may submit their offer. The bidders are requested to submit their offer considering the following:

1. Scope of work : Annual Maintenance Contract (AMC) for 2 x 340 TR Central Air-conditioning Plant at EPI Office 50, Chowringhee Road, Kolkata – 700 071.

2. Tenure of the contract : One year from the date of receipt of work order.

3. Type of Bid : Two Part Bids
   1st Part (i) "Techno-Commercial Bid" (in duplicate) under a sealed cover --“Envelope-1”
   
   2nd Part (ii) Price Bid (under a sealed cover) -“Envelope-2”

   1st Part Techno-commercial bid respect to the (In duplicate under A Sealed cover) complete tender

   In this part the bidders are requested to furnish a) the documents as required in credential of the bidder showing their capabilities in this envelope. b) The
“Envelope-1 including unpriced format as per Annexure-II duly signed and stamped on each page as a token of your acceptance.

This Envelope-1 shall be sealed and super scribe the envelope with “Techno-Commercial Bid for Annual Maintenance Contract (AMC) of the Air-conditioning Plant at EPI Office at 50, Chowringhee Road, Kolkata -700071”.

PQ Criteria : To be submitted with supporting documents considering the following along with their tenders in the Envelope-1 (Techno-commercial Bid).

i) List of similar work (i.e. Annual Maintenance of Air Conditioning Plant) under execution and work completed in last two years indicating name of the client, total contract value, and copy of Work Order.

ii) Copy of latest income-tax returns filed along with copy of PAN card.

iii) Service tax Registration no./Sales Tax Regn.No

iv) Details of manpower available with organization set up.

v) Whether worked with EPI.

4. 2nd Part Price Bid : In this part bidder should enclose only Price bid as per (under “Envelope-2” III.

The form of Price Bid duly filled in lump-sum charges for Annual Maintenance Contract (AMC) for 2 x 340 TR Central Air- Conditioning Plant, both in words and figures.

Submit the Envelope-2 with superscribing “Price Bid”.

The sealed price
bid of such bidders who are found techno-commercially acceptable in accordance with the PQ Criteria shall only be opened.

The above two sealed envelopes 1st Part (Envelope-1) and 2nd Part (Envelope-2) should be enclosed again in a sealed cover superscribing the NIT no., date, description of work and also last date of submission of tender.

5. General Note:

The complete set of Tender Documents consisting of the following can be downloaded directly from EPI’s website or can also be collected by the bidder from EPI Office at 50, Chowringhee Road, 9th floor, Kolkata – 700 071 on working days between 9.00 AM to 5.30 PM (from Monday to Friday) on payment of Rs.200/- (Non refundable) in the form of Crossed Demand Draft/Pay Order in favour of Engineering Projects (India) Ltd., payable at Kolkata, from a Nationalized bank. Those who will download the documents from EPI’s website shall submit DD/Pay order of Rs.200/- from Nationalized Bank and enclosed the same with the techno-commercial bid i.e. Envelope-1

All tenders shall be accompanied by Earnest Money Deposit (EMD) of Rs.3000/- (Rupees Three thousand only) in the form of Crossed Demand Draft/Pay Order from any Nationalised Bank payable to Engineering Projects (India) Ltd., Kolkata. The EMD shall be refunded to the unsuccessful bidders after finalization of order.

6. Payment terms and taxes:

As per attached annexure-II Clause 6(A) & 6(B). & 5

All taxes and duties to be included in the price as applicable

7. Validity of Offer:

90 (Ninety) days from the date of submission of offer
8. Due date of Opening : a) Last Date of collection of NIT document : 06.03.2012
   b) Last date of submission of offer : 06.03.2012 upto 2.00PM
   c) Opening of Techno-Commercial Bid : 06.03.2012 3.00 PM

9. Address for submission of tender : General Manager (MMD)
   Engineering Projects (India) Ltd.,
   (A Govt of India Enterprise)
   50 Chowringhee Road
   Kolkata – 700071.

EPI reserves the right to accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and reinvite tender at its sole discretion.

GENERAL MANAGER (MMD)
EASTERN REGIONAL OFFICE,

KOLKATA

Encl : Annexure - I - NIT
Annexure - II - Scope of work & Terms & Conditions
Annexure - III - Price Format