REQUEST FOR QUALIFICATION DOCUMENT
(Execution of works for Finishing & Furnishing of Income Tax Portion in MCD Civic Centre, New Delhi)

1.0 INTRODUCTION
Income Tax Department New Delhi has appointed Engineering Projects (India) Ltd., as execution agency for Execution of works for Finishing and Furnishing of Income Tax Portion In MCD Civic Centre, New Delhi.

2.0 SCOPE OF WORK
2.1 The brief scope of work to be executed for Execution of works for Finishing and Furnishing of Income Tax Portion In MCD Civic Centre, New Delhi. Under the present qualification bid shall generally comprise of (but not limited to) the following:

- Furniture and Fixtures, Modular Furniture, Soft Furnishings etc.
- Plumbing work
- False Ceiling
- Flooring
- Work Stations.
- Electrical Works.
- AC Ducting.
- Fire Detection.
- Net Work Cabling.
- Security System.
3.0 LOCATION OF SITE

The proposed site is MCD Civic Centre ( Dr. Shyama Prasad Mukherjee Civic Centre) located at Jawahar Lal Nehru Marg, New Delhi.

4.0 COMPLETION TIME

4.1 The entire scope of work covered under the scope shall be completed within **06 (SIX) months** from the date of issue of Letter of Intent (LOI)/Work Order, whichever is earlier.

5.0 QUALIFICATION CRITERIA

The reputed and financially sound Contractors who fulfill the following qualifying requirements are eligible to participate. The joint ventures are not accepted.

A. Bidder should have completed following works during last 7 years ending 31.03.2010.

i) One similar completed work valuing at least 80% of this estimated cost put to tender.

OR

Two similar completed works valuing at least 50% of this estimated cost put to tender.

OR

Three similar completed works valuing at least 40% of the estimated cost put to tender

a. The “similar works” shall mean “Finishing and Furnishing Works of office complexes/infrastructure buildings”.

b. For evaluation purpose, the completion cost of works mentioned in the Completion Certificate shall be enhanced at simple rate of 7% per annum (till 31.03.2010).
c. The cost of free issue materials shall not be included in the completion cost of works.

B. Should have Average Annual Financial Turnover of not less than 30% of the estimated cost in the last three years ending 31.03.2010 duly certified by a Chartered Accountant.

C. Should not have incurred any loss in more than two years during the last five years ending 31.03.2010. Copies of balance sheet / certificate from Chartered Accountant to be submitted.

D. Should have a solvency of 40% of the estimated cost issued by a Bank. The Solvency Certificate should not have been issued earlier than one year of last date of submission of the tender.

E. Should have valid Permanent Account Number of Income Tax.

F. Should have valid PF Registration No.

G. Should have valid VAT Registration No.

H. The bidders shall submit all relevant documents duly attested by Gazetted Officer not below the rank of Executive Engineer or equivalent or Notary Public fulfilling the qualifying criteria.

6.0 SUBMITTAL OF DOCUMENTS

The Bidder shall also submit the following documents in sealed envelope in addition to documents required at 5H.

a) List of works executed during the last 7 years indicating name of the Client, Value, date of start and completion.

b) List of works under execution indicating name of the Client, Total Contract Value, Value of balance work in hand, date of start and completion.

c) Details of similar works executed.

d) Audited balance sheets and profit and loss accounts along with schedules for The last 3 years.

e) Copy of latest income-tax returns filed along with PAN.
f) Details of manpower available.

g) Details of equipments, tools and plant available.

h) Credentials and completion certificates.

i) Registration Certificate/Memorandum and Articles of Association/Partnership Deed/ Affidavit.

j) Copy of Provident Fund Number allotted by PF authorities.

k) Copy of letters of registration with various authorities like CPWD, State PWD, and Public Sector Undertakings etc.

l) Latest Solvency certificate from Nationalized/Scheduled Bank.

m) Latest Sales Tax Registration and Clearance Certificate.

n) Whether the party is registered under MSME Act

o) Any other document in connection with above.